



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

# Agenda

## City Council Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

February 08, 2022

6:30 PM

## Welcome to Your City Council Meeting



We welcome your interest and involvement in the city’s legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

## How to Participate

The Sacramento County Health Order dated January 6, 2022 has ordered that all in-person council and commission public meetings be suspended, and that those meetings be conducted virtually. The next page of the agenda provides details describing how to participate in this meeting via Zoom.

## How to Watch

The City of Folsom provides several ways to watch a City Council meeting:

Online	On TV
 Watch the livestream and replay past meetings on the city website, <a href="http://www.folsom.ca.us">www.folsom.ca.us</a>	 Watch live and replays of meetings on Sac Metro Cable TV, Channel 14

## Reasonable Accommodations

In compliance with the Americans with Disabilities Act, if you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk’s Office at (916) 461-6035, (916) 355-7328 (fax) or [CityClerkDept@folsom.ca.us](mailto:CityClerkDept@folsom.ca.us). Requests must be made as early as possible and at least two full business days before the start of the meeting.

**More information about City Council meetings is available at the end of this agenda**



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## City Council Regular Meeting

**Folsom City Council Chambers**  
**50 Natoma Street, Folsom, CA**  
[www.folsom.ca.us](http://www.folsom.ca.us)

**Tuesday, February 08, 2022 6:30 PM**

*Kerri Howell, Mayor*

*Rosario Rodriguez, Vice Mayor*  
*YK Chalamcherla, Councilmember*

*Sarah Aquino, Councilmember*  
*Mike Kozlowski, Councilmember*

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### REGULAR CITY COUNCIL AGENDA

*In association with the Governor's proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency and Assembly Bill 361, the Sacramento County Health Order dated January 6, 2022 has ordered that all in-person council and commission public meetings be suspended, and that those meetings be conducted virtually.*

**Join the meeting by Zoom online:** <https://us06web.zoom.us/j/85349631082>

*To make a public comment using the Zoom online platform, please use the "raise hand" feature at the bottom center of the screen. Please make sure to enable audio controls once access has been given by the City Clerk to speak. Please wait to be called upon by the City Clerk.*

**Join the meeting by Zoom telephone:** Dial +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

**Meeting ID: 853 4963 1082**

*To make a public comment by phone, please press \*9 to raise your hand. Please make sure to enable audio controls once access has been given by the City Clerk to speak. Please wait to be called upon by the City Clerk.*

**Verbal comments via virtual meeting must adhere to the principles of the three-minute speaking time permitted for public comment at City Council meetings.**

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### **CALL TO ORDER**

**ROLL CALL:**

**Councilmembers: Kozlowski, Rodriguez, Aquino, Chalamcherla, Howell**

The City Council has adopted a policy that no new item will begin after 10:30 p.m. Therefore, if you are here for an item that has not been heard by 10:30 p.m., you may leave, as the item will be continued to a future Council Meeting.

**PLEDGE OF ALLEGIANCE**

**AGENDA UPDATE**

**BUSINESS FROM THE FLOOR:**

Members of the public are entitled to address the City Council concerning any item within the Folsom City Council's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.

**SCHEDULED PRESENTATIONS:**

1. City Manager's Financial Report Including ACFR Findings for Fiscal Year 2021 and the Fiscal Year 2021-22 Second Quarter Financial Report

**CONSENT CALENDAR:**

Items appearing on the Consent Calendar are considered routine and may be approved by one motion. City Councilmembers may pull an item for discussion.

2. Approval of January 11, 2022 Regular Meeting Minutes
3. Approval of January 25, 2022 Special and Regular Meeting Minutes
4. Ordinance No. 1323 - An Uncodified Ordinance of the City of Folsom Approval Amendment No. 3 to the First Amended and Restated Tier 1 Development Agreement between the City of Folsom and Lennar Homes of California LLC relative to the Russell Ranch Phase 2 Lots 24-32 Project (Seconding Reading and Adoption)
5. Resolution No. 10792 – A Resolution Authorizing the City Manager to Execute a Program Supplement Agreement to Administering Agency-State Agreement 03-5288S21 for the Highway Safety Improvement Program Cycle 10 Traffic Safety Project
6. Resolution No. 10793 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Highway Safety Improvement Program Cycle 10 Traffic Safety Project and Appropriation of Funds
7. Resolution No. 10794 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Blue Ravine Road Pavement Condition Investigation and Rehabilitation Analysis
8. Resolution No. 10795 – A Resolution Revising the Boundary of the Pilot Residential Permit Parking Program in the Historic District
9. Resolution No. 10796 - A Resolution Authorizing the City Manager to Execute a Contract with Doug VeerKamp General Engineering Inc. for Construction of the 405 Natoma Station Drive Exterior ADA Upgrades and Appropriation of Funds

- 10. Resolution No. 10797 – A Resolution of the City Council Making Findings to Continue Teleconferencing Options for Public Meetings Under AB 361
- 11. Resolution No. 10798 - A Resolution Authorizing an Additional Appropriation in the Police Department Operating Budget for the Purchase of Police Equipment

**PUBLIC HEARING:**

- 12. Public Hearing No. 4 Under the California Voting Rights Act Regarding the Composition of the City's Voting Districts Pursuant to Elections Code Section 10010

**CITY MANAGER REPORTS:**

**COUNCIL COMMENTS:**

**ADJOURNMENT**

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***NOTICE:** Members of the public are entitled to directly address the City Council concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address Council on an issue, which is on this agenda, please raise your hand. If you wish to address the City Council on any other item of interest to the public, when the Mayor asks if there is any "Business from the Floor," follow the same procedure described above. Please limit your comments to three minutes or less.*

***NOTICE REGARDING CHALLENGES TO DECISIONS:** Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.*

*As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council, and to enforce the rules of the Council.*

**PERSONS INTERESTED IN PROPOSING AN ITEM FOR THE CITY COUNCIL AGENDA SHOULD CONTACT A MEMBER OF THE CITY COUNCIL.**

*The meeting of the Folsom City Council is being telecast on Metro Cable TV, Channel 14, the Government Affairs Channel, and will be shown in its entirety on the Friday and Saturday following the meeting, both at 9 a.m. The City does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14. The City of Folsom provides live and archived webcasts of regular City Council meetings. The webcasts can be found on the online services page of the City's website [www.folsom.ca.us](http://www.folsom.ca.us).*

*In compliance with the Americans with Disabilities Act, if you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (916) 461-6035, (916) 355-7328 (fax) or [CityClerkDept@folsom.ca.us](mailto:CityClerkDept@folsom.ca.us). Requests must be made as early as possible and at least two full business days before the start of the meeting.*

*Any documents produced by the City and distributed to the City Council regarding any item on this agenda will be made available at the City Clerk's Counter at City Hall located at 50 Natoma Street, Folsom, California and at the Folsom Public Library located at 411 Stafford Street, Folsom, California during normal business hours.*



# Folsom City Council Staff Report



<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Scheduled Presentations
<b>SUBJECT:</b>	City Manager’s Financial Report Including ACFR Findings for Fiscal Year 2021 and the Fiscal Year 2021-22 Second Quarter Financial Report
<b>FROM:</b>	Finance Department

### RECOMMENDATION / CITY COUNCIL ACTION

It is recommended that the City Council receive and file the City Manager’s Fiscal Year 2021-22 Second Quarter Financial Report.

### BACKGROUND / ISSUE

Section 5.05R of the Charter of the City of Folsom requires the City Manager submit to the City Council a financial and management report showing the relationship between budgeted and actual revenues, and expenditures and encumbrances on a quarterly basis.

The Finance Director will present the audited City of Folsom Annual Comprehensive Financial Report (ACFR) findings, for the year ended June 30, 2021, during the February 8<sup>th</sup> Council Meeting.

The Quarterly Financial Report for the second quarter of Fiscal Year (FY) 2021-22 is an analysis of the unaudited financial status of the City’s major funds, covering the six-month period from July 2021 through December 2021. Please refer to the Appendices of the report for detailed schedules of the City’s key funds for the period ended December 31, 2021.

## **POLICY / RULE**

Section 5.05R of the Charter of the City of Folsom requires the City Manager submit to the City Council a financial and management report showing the relationship between budgeted and actual revenues, and expenditures and encumbrances on a quarterly basis.

Section 3.02.050 (b) of the Folsom Municipal Code states “... within 30 days after the end of each quarter during the fiscal year, and more often if required by the City Council, the City Manager shall submit to the City Council a financial and management report.”

## **ANALYSIS**

### Economic Update:

As of December 2021, unemployment was 5.0% and 4.8% in California and Sacramento County respectively and in Folsom, the unemployment rate was 2.8%. As a comparison, in December 2020, the unemployment rates were 9.1% in California, 8.3% in Sacramento County and 4.9% in Folsom. A comparison of home sales during the second quarter of FY 2021-22 and FY 2020-21 shows the number of homes sold decreased by 139 or 23.76%. The average median sales price through the second quarter of FY 2021-22 was \$730,000 which is an increase of 19.45% over FY 2020-21.

### General Fund:

Fiscal Year 2021-22 is currently projected to end the year with a General Fund unassigned fund balance of \$20.75 million. As a comparison, the unassigned fund balance in FY 2020-21 was \$19.20 million (audited). The unassigned fund balance as a percentage of expenditures is projected at 21.02% for FY 2021-22 and for FY 2020-21, it was 21.38%. Although the total unassigned fund balance is increasing, as a percentage of expenditures it is expected to decrease.

Fiscal Year 2021-22 total projected revenues of \$100.22 million is an increase of \$4.64 million, or 4.85% over the prior fiscal year, and a projected increase of \$5.24 million, or 5.48% over FY 2021-22 budgeted revenues of \$94.98 million. The increase is seen mostly in charges for services and sales tax and is due to continued recovery from the COVID-19 related impacts.

Property tax received in the first half of the fiscal year was \$13.40 million and compared to the prior fiscal year is an increase of \$1.08 million or 8.81%. The current projection is for property tax to end the fiscal year with a slight increase of \$500,000 over the budgeted amount of \$32.49 million, which would be an increase of \$1.74 million from FY 2020-21 or 5.56%.

Sales tax is projected to end the fiscal year at \$26.50 million, an increase of \$1.95 million over the budgeted amount of \$24.55 million or 7.93%. This is due to a better than expected recovery from the impacts of COVID-19. However, when compared to the results for FY 2020-21 sales tax revenues of \$25.85 million, this is only a 2.52% increase year over year.

Through the second quarter, charges for services were \$6.83 million and the current projection for the end of FY 2021-22 is \$13.30 million. The projection of \$13.30 million is an increase from the \$9.90 million budgeted and a decrease from the \$14.17 million received in the prior year. The increase over the budgeted amount is mostly related to better than expected Parks and Recreation revenues, up \$1.60 million, due to increased program activity after recovering from the impacts of COVID-19. Also, development charges are projected to be up \$280,000 over the budgeted amount and charges in Police and Fire are up \$631,000. Charges in the Public Safety Departments are estimated reimbursements from the California Office of Emergency Services (CalOES) for wildfire strike teams. The decrease in charges for services when compared to the prior fiscal year is in development charges of approximately \$1.13 million, related to a slowing of engineering fee revenue related to the Plan Area development compared to the prior year and a decrease in Fire Department charges related to prior year reimbursements from CalOES of approximately \$700,000 which should also be reflected in a reduction in overtime expenses when compared to the prior fiscal year.

Fiscal Year 2021-22 total projected General Fund expenditures are \$98.73 million, \$3.74 million (3.94%) more than the appropriated amount of \$94.98 million. The projected expenditure total includes increases in salaries and benefits of \$1.39 million, an increase in contracts of \$1.22 million and an increase in capital outlay of \$533,000. The projected increase in salaries is primarily in the Police Department (\$128,000) and the Fire Department (\$1.95 million) and is mostly due to overtime. This will be partially offset by reimbursements from CalOES for overtime due to wildfires (Police \$300,000, Fire \$750,000). A salary increases in Parks and Recreation, \$39,000, is mainly due to increased temporary salaries as programs reopened from closures due to the pandemic. The increase to capital outlay is a cost carry over for renovations at the Aquatic Center.

#### Utility Enterprise Funds:

All three Utility Operating Funds are projected to end the fiscal year with operating revenues exceeding operating expenses. Net assets in all three funds are projected to decrease once capital expenses are included. In the case of Water and Wastewater, the capital outlay is for capital projects and in Solid Waste, it is the purchase of replacement vehicles.

A year over year comparison of the fiscal year-end projection of expenses and revenues in the combined operating and capital funds shows charges for service revenues in Water are currently projected to decrease by \$379,000 (2.08%) and operating expenses are projected to increase by \$1.5 million (10.94%). The increase in operating expenses is mostly seen in maintenance and operations costs. Wastewater Operating charges for services revenues are projected to increase by \$150,000 (1.77%) and operating expenses are projected to increase by \$441,000 (8.71%). The increase in expense in Wastewater is seen mostly in supplies. Solid Waste Operating charges for services revenues are projected to increase by \$2.48 million (16.34%) and operating expenses are projected to increase by \$1.73 million (12.46%). Increases in expenses are mainly due to employee and contract costs and the increase in the projected revenues is due to the recent increase in service rates. The increase in expenses and

revenues in Solid Waste are both directly attributable to the regulations regarding food waste and the change in recyclables.

Expenses for capital improvements are currently projected to increase across all three enterprise funds when compared to the prior year. The increase is due to budgeted project and vehicle replacement costs.

Submitted,



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Elaine Andersen  
City Manager



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Stacey Tamagni  
Finance Director/CFO





CITY OF  
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# **City of Folsom Quarterly Financial Report**

## **Fiscal Year 2021-22 Second Quarter**

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**February 8, 2022**

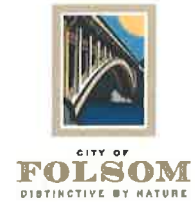
**Prepared by the Office of Management and Budget  
Financial Analysis and Reporting Division**

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# Second Quarter Financial Report

## Fiscal Year 2021-22



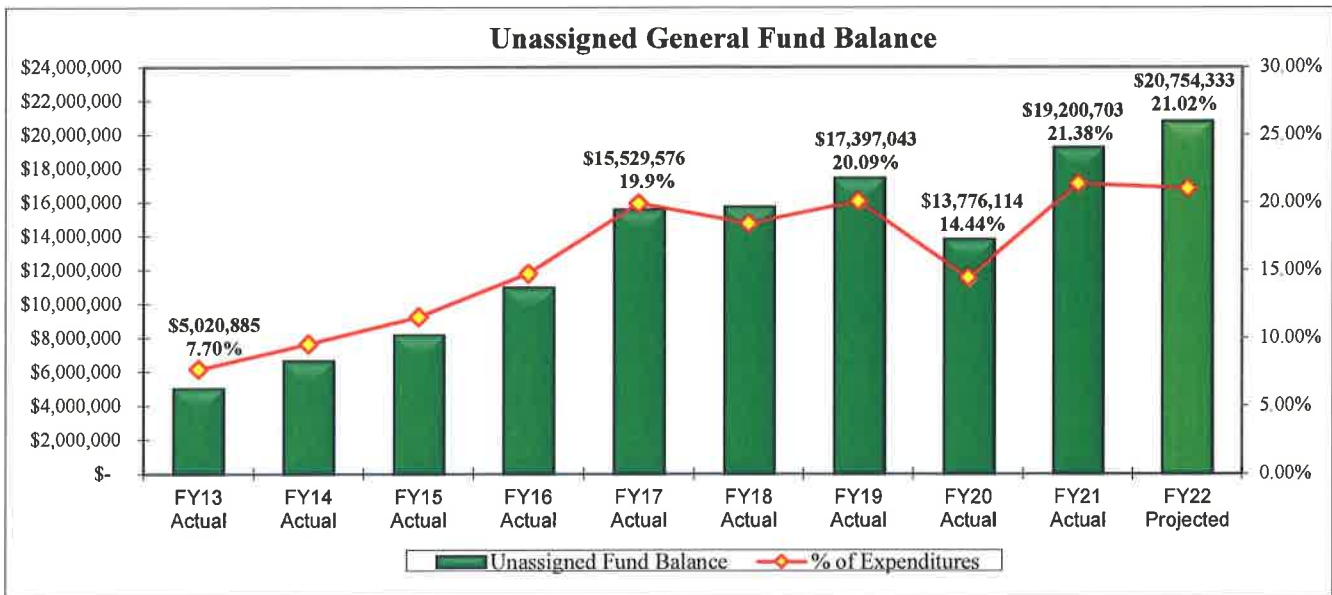
### Introduction

This financial report provides an overview of the City’s unaudited financial position through the second quarter of fiscal year (FY) 2021-22 (October 1, 2021, through December 31, 2021) for (1) the General Fund, (2) Housing Special Revenue Fund and L&L Districts, (3) the major enterprise operating funds, and (4) the Risk Management Internal Service Fund. Notable cumulative second quarter to second quarter and budget to actual comparisons are included in this report in addition to year-end projections.

### Executive Summary

Through the first two quarters of FY 2021-22, the COVID-19 public health emergency has relaxed some restrictions, but it has continued to cause uncertainty in the economy. Restrictions that effected Parks and Recreation programming revenues have become less restrictive compared to a year ago and the department has found ways to provide programming while continuing to follow health guidelines. Parks and Recreation programming revenues are now projected to end FY 2021-22 with an increase of \$1.60 million when compared to the budget and \$750,000 when compared to the prior fiscal year. The City has received \$4.19 million in American Rescue Plan Act (ARPA) funding of which approximately \$2.2 has been approved to be used for public safety, facilities and health and welfare, within the category of Provision of Government Services. The total projected year-end General Fund revenues are \$100.22 million and projected expenditures are \$98.73 million.

We project the General Fund’s unassigned fund balance will increase from \$19.20 million to \$20.75 million at the fiscal year end. Below is a chart of the unassigned fund balance over the last ten years and displays the projected change from FY 2020-21 to FY 2021-22.



## General Fund: Operating Revenues

The following table includes cumulative revenue comparisons through the second quarter of FY 2020-21 and FY 2021-22 and a revenue budget comparison for FY 2021-22 with year-end projections.

	FY 20-21 Actual Dec. 31, 2020	FY 21-22 Actual Dec. 31, 2021	FY 21-22 Budget	FY 21-22 Projected	Over/Under Budget	% of Budget
Property Tax	\$ 12,314,370	\$ 13,398,952	\$ 32,491,949	\$ 32,991,949	\$ 500,000	102%
Sales Tax	8,208,867	8,690,268	24,551,790	26,498,472	1,946,682	108%
Transient Occupancy Tax	352,936	816,724	2,000,000	2,000,000	-	100%
Charges for Services	4,942,132	6,832,526	9,893,940	13,299,975	3,406,035	134%
License, Permits & VLF	2,233,435	2,053,125	11,911,184	11,960,984	49,800	100%
Transfers In	2,102,178	1,974,390	8,393,178	7,730,248	(662,930)	92%
All Other	776,523	933,996	3,545,500	3,545,500	-	100%
<b>Subtotal Revenue</b>	<b>\$ 30,930,441</b>	<b>\$ 34,699,982</b>	<b>\$ 92,787,541</b>	<b>\$ 98,027,128</b>	<b>\$ 5,239,587</b>	<b>105.65%</b>
CARES Act / ARPA	1,007,649	2,195,500	2,195,500	2,195,500	-	
<b>Total Revenue</b>	<b>\$ 31,938,090</b>	<b>\$ 36,895,482</b>	<b>\$ 94,983,041</b>	<b>\$ 100,222,628</b>	<b>\$ 5,239,587</b>	<b>105.52%</b>

General Fund operating revenues through the second quarter are \$36.90 million, and 15.52% above the same period in FY 2020-21. Revenues are at 38.84% of the budget through the second quarter of the current year, primarily due to the timing associated with receiving some of the larger revenue sources. For instance, property tax is the largest General Fund revenue source, but funding is received in two installments. The second installment will be received during the fourth quarter of the fiscal year.

The following is an explanation of the notable variances:

- Property tax revenues exceeded last year's cumulative second quarter by 8.81% or \$1,085,000. The number of home sales from July through December was 446 and a decrease from the prior year of 139 sales (23.76%). The median sales price has increased by approximately 19.45%. The property tax revenue projection for Fiscal Year 2021-22 year-end is \$500,000 greater than the budgeted amount of \$32.49 million, which would exceed the prior year by \$1.74 million or 5.56%.
- Sales tax revenues also exceeded last year's cumulative second quarter by 5.86% or \$481,000. During the time frame of July through September the categories of construction, business to business and the countywide pool show a decrease, all other categories show an increase when compared to the same quarter in the prior year. The categories of apparel stores and restaurants show increases due to closures in the prior year that caused a deep decline. Compared to December 2020, business are able to be open however some businesses are still finding it difficult to hire enough staff to be open with hours similar to pre-pandemic.

Based on the latest sales tax forecast, sales tax is trending to end the year slightly above the budget at \$26.50 million, an increase from the prior year of \$651,000 or 2.52%. Below is a graph showing sales tax revenue for the current fiscal year and the past five fiscal years.



- Transient Occupancy Tax (TOT) collections are at \$817,000 through the second quarter and are projected to end the fiscal year at the budgeted amount of \$2 million, an increase of \$642,500, 47.32% when compared to the FY 2021 amount. The increase is attributed to the continued reduction of travel restrictions and the desire to travel.
- Charges for services, including Building and Engineering fees, Parks and Recreation user fees, and Ambulance fees are at \$6.8 million through the second quarter and are projected to end the fiscal year at \$13.30 million. The current projection is \$869,000 less than the prior year amount of \$14.17 million. The revenues from Parks and Recreation fees through the second quarter have begun to increase due to the programs resuming. The Parks and Recreation charges through the second quarter were \$1.85 million and a comparison to the same quarter in the prior fiscal year shows an increase of \$1.44 million. Ambulance fees through the second quarter were \$1.76 million and compared to the prior fiscal year this is an increase of \$81,000 or 4.83%. The projection for Ambulance Fees at fiscal year-end is \$3.80 million, which will be a decrease from the prior year of \$489,000 or 11.41%. Community Development charges are at \$2.34 million through the second quarter and are currently projected to end the fiscal year at \$3.17 million. Compared to the prior fiscal year this would be a decrease of \$1.13 million or 26.24%. The projected decrease in Community Development charges is due to a decrease in engineering activity, mostly in the plan area, through the second quarter. Activity may resume the second half of the fiscal year.
- License and permit fees and Vehicle License Fees (VLF) quarter to quarter decreased \$180,000 and are projected to end the fiscal year at \$11.96 million which would be an increase of \$49,800 compared to the budget and a decrease of \$654,070 when compared to the prior year. The year over year decrease is due to a projected decrease in building permit activity as well as a decrease in business certificates due to an approved business certificate suspension for small business in the current fiscal year.
- Other revenues increased 20.28% or \$157,000, over the second quarter FY 2020-21.

### **General Fund: Department Operating Expenditures**

The following table includes cumulative second quarter actual expenditure comparisons for FY 2020-21 and FY 2021-22 and an expenditure budget-to-actual comparison for FY 2021-22.

	<b>FY 20-21 Actual</b>	<b>FY 21-22 Actual</b>	<b>FY 21-22</b>	<b>FY 21-22</b>	<b>Over/Under</b>	<b>% of</b>
	<b>Dec. 31, 2020</b>	<b>Dec. 31, 2021</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>	<b>Budget</b>
Salaries	\$ 19,836,842	\$ 20,766,125	\$ 40,271,757	\$ 42,374,057	\$ 2,102,300	105.2%
Benefits	13,288,747	13,100,700	27,569,671	26,855,771	(713,900)	97.4%
O&M	9,117,354	11,586,631	23,595,724	25,416,281	1,820,557	107.7%
Capital Outlay	693,895	1,117,461	2,762,740	3,296,840	534,100	119.3%
Debt Service	494,381	201,686	783,149	783,149	-	100.0%
<b>Total Expenditures</b>	<b>\$ 43,431,219</b>	<b>\$ 46,772,603</b>	<b>\$ 94,983,041</b>	<b>\$ 98,726,098</b>	<b>\$ 3,743,057</b>	<b>103.9%</b>

Overall, cumulative second quarter General Fund expenditures increased 7.69% compared to the prior year. This is in part due to the increased appropriation from the ARPA funding and an increase in temporary salaries in Parks and Recreation due to programs resuming. General Fund expenditures are coming in at 49.24% percent of the budget through the second quarter of FY 2021-22. The projection for the end of the fiscal year is for expenditures to be at \$98.73 million which would be \$3.74 million more than the budgeted amount or 103.94% of budget. The projected increase to expenditures is primarily due to an increase in salaries and benefits, contracts and capital outlay. The increase in salaries and benefits will be partially offset by reimbursements for wildfire strike teams.

The table below shows a comparison for FY 2020-21 and FY 2021-22 for each General Fund Department.

	<b>FY 20-21 Actual</b>	<b>FY 21-22 Actual</b>	<b>FY 21-22</b>	<b>FY 21-22</b>	<b>Over/Under</b>	<b>% of</b>
	<b>Dec. 31, 2020</b>	<b>Dec. 31, 2021</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>	<b>Budget</b>
City Council	\$ 50,492	\$ 52,751	\$ 116,141	\$ 106,141	\$ (10,000)	91.4%
City Manager	579,853	562,411	1,303,034	1,226,034	(77,000)	94.1%
City Clerk	372,252	294,914	596,133	589,633	(6,500)	98.9%
City Attorney	478,075	482,287	1,058,985	977,485	(81,500)	92.3%
Mgmt & Budget	2,689,696	2,570,132	5,399,728	5,078,128	(321,600)	94.0%
Human Resources	304,217	329,169	846,494	736,494	(110,000)	87.0%
Police	11,695,493	12,174,164	25,313,486	25,362,986	49,500	100.2%
Fire	11,837,465	12,126,060	22,526,257	25,219,757	2,693,500	112.0%
Community Dev	3,126,315	3,630,703	5,629,217	7,427,017	1,797,800	131.9%
Parks & Recreation	6,333,217	7,309,626	15,688,345	15,973,102	284,757	101.8%
Library	871,362	816,994	1,930,397	1,761,397	(169,000)	91.2%
Public Works	3,416,087	3,897,290	8,355,071	8,048,171	(306,900)	96.3%
Non-Departmental	1,676,694	2,526,102	6,219,753	6,219,753	-	100.0%
<b>Total Expenditures</b>	<b>\$ 43,431,219</b>	<b>\$ 46,772,603</b>	<b>\$ 94,983,041</b>	<b>\$ 98,726,098</b>	<b>\$ 3,743,057</b>	<b>103.9%</b>

The following is an explanation of the department specific variances of year-end projections as compared to the budget:

- Community Development department is projected to end the fiscal year \$1.80 million (31.94%) over the budgeted amount, which is mostly due to anticipated increases in contract costs that are mostly offset by increased revenues.
- Fire department is projected to end the fiscal year \$2.69 million (11.96%) over the budgeted amount, which is mainly seen in overtime costs, vehicle maintenance and capital outlay. Overtime costs have been impacted by employees out after an exposure to COVID-19, wildfire strike teams and retirements. Capital outlay costs are due to the purchase of an additional two ambulances and will depend on if those ambulances are completed during the current fiscal year. Due to shortages of parts and computer chips, these costs may not materialize until next fiscal year.
- Parks and Recreation department is projected to end the fiscal year \$285,000 (1.82%) over the budgeted amount, which is mostly in capital outlay costs of approximately \$140,000 for the repairs to the Community Center roof which was appropriated in prior fiscal year and expended in the current fiscal year. Services and

supplies is projected to exceed the appropriated amount by approximately \$241,800 mainly due to supply costs increasing.

Overall General Fund departments' expenditures are trending at budget (in line with the 50% expectation) at this point in the fiscal year.

**Enterprise Funds:**

**Water Fund**

The Water Fund is reported on a combined basis and includes the following funds: Water Impact, Water Operating, Water Capital and Water Meters.

The table below includes cumulative second quarter actual revenue and expense comparisons for FY 2020-21 and FY 2021-22 and a budget to actual comparison for FY 2021-22 for the Water Operating Fund.

	<b>FY 20-21 Actual Dec. 31, 2020</b>	<b>FY 21-22 Actual Dec. 31, 2021</b>	<b>FY 21-22 Budget</b>	<b>FY 21-22 Projected</b>	<b>Over/Under Budget</b>	<b>% of Budget</b>
Program Revenues	\$ 9,882,111	\$ 8,655,286	\$ 17,865,000	\$ 17,865,000	\$ -	100.0%
Salaries	1,500,176	1,397,814	3,215,801	3,209,943	(5,858)	99.8%
Benefits	1,115,225	1,031,738	2,273,758	2,269,616	(4,142)	99.8%
Operating Expenses	2,381,200	2,788,886	7,038,018	6,924,918	(113,100)	98.4%
Transfers Out	444,303	450,563	1,105,800	1,105,800	-	100.0%
Debt Service	10,123	-	1,892,985	1,892,985	-	100.0%
	<u>\$ 5,451,027</u>	<u>\$ 5,669,001</u>	<u>\$ 15,526,362</u>	<u>\$ 15,403,262</u>	<u>\$ (123,100)</u>	<u>99.2%</u>
Capital Expenses	\$ 955,871	\$ 728,606	\$ 16,375,793	\$ 4,775,793	\$ (11,600,000)	29.2%
<b>Working Capital</b>			<b>\$ 21,046,468</b>	<b>\$ 18,732,413</b>		

The Water Fund is projected to end the year with program revenues of \$17.87 million. Total operating expenses, including transfers out and debt service are projected to end the year at \$15.40 million, or 99.2% of budget. This reduction from budgeted amounts is mostly due to savings from budgeted contracts not anticipated to be fully needed this fiscal year. Total expenditures for capital projects are estimated to be \$4.76 million at year-end. The fund will end the year with projected working capital of \$18.73 million.

**Wastewater Fund**

The Wastewater Fund is reported on a combined basis and includes the Wastewater and Wastewater Capital Funds.

	<b>FY 20-21 Actual</b>	<b>FY 21-22 Actual</b>	<b>FY 21-22</b>	<b>FY 21-22</b>	<b>Over/Under</b>	<b>% of</b>
	<b>Dec. 31, 2020</b>	<b>Dec. 31, 2021</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>	<b>Budget</b>
Program Revenues	\$ 4,228,558	\$ 5,000,319	\$ 8,525,154	\$ 8,625,154	\$ 100,000	101.17%
Salaries	791,964	765,356	1,733,816	1,710,932	(22,884)	98.68%
Benefits	597,990	598,465	1,296,782	1,279,666	(17,116)	98.68%
Operating Expenses	462,928	462,670	2,191,084	1,791,084	(400,000)	81.74%
Transfers Out	327,933	340,322	725,198	725,198	-	100.00%
Debt Service	-	-	-	-	-	-
	<u>\$ 2,180,815</u>	<u>\$ 2,166,813</u>	<u>\$ 5,946,880</u>	<u>\$ 5,506,880</u>	<u>\$ (440,000)</u>	<u>92.60%</u>
Capital Expenses	\$ 101,466	\$ 977,688	\$ 16,891,123	\$ 3,476,123	\$ (13,415,000)	20.58%
<b>Working Capital</b>			<b>\$ 16,696,316</b>	<b>\$ 16,338,467</b>		

The Wastewater Fund is projected to end the year with program revenues of \$8.63 million. Total operating expenses, including transfers out, are projected to end the year at \$5.51 million, or 92.6% of budget. This reduction from budgeted amounts is mostly due to savings in supply and maintenance costs. Total expenditures for capital projects are estimated to be \$3.48 million at year-end. The fund will end the year with projected working capital of \$16.34 million.

### Solid Waste Fund

The Solid Waste Fund is reported on a combined basis and includes the Solid Waste Operating, Solid Waste Capital, and Solid Waste Plan Area Capital.

	<b>FY 20-21 Actual</b>	<b>FY 21-22 Actual</b>	<b>FY 21-22</b>	<b>FY 21-22</b>	<b>Over/Under</b>	<b>% of</b>
	<b>Dec. 31, 2020</b>	<b>Dec. 31, 2021</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>	<b>Budget</b>
Program Revenues	\$ 7,315,838	\$ 10,191,474	\$ 16,241,410	\$ 17,691,410	\$ 1,450,000	108.9%
Salaries	1,596,706	1,529,619	3,871,824	3,648,717	(223,107)	94.2%
Benefits	1,255,458	1,334,508	3,069,820	2,892,927	(176,893)	94.2%
Operating Expenses	2,482,133	2,969,533	6,693,409	7,351,309	657,900	109.8%
Transfers Out	709,411	828,477	1,742,377	1,742,377	-	100.0%
Debt Service	-	-	-	-	-	0.0%
	<u>\$ 6,043,708</u>	<u>\$ 6,662,137</u>	<u>\$ 15,377,430</u>	<u>\$ 15,635,330</u>	<u>\$ 257,900</u>	<u>101.7%</u>
Capital Expenses	\$ 988,952	\$ 799,495	\$ 3,943,709	\$ 4,093,709	\$ 150,000	103.8%
<b>Working Capital</b>			<b>\$ 6,576,585</b>	<b>\$ 4,538,956</b>		

The Solid Waste Fund is projected to end the year with program revenues of \$17.69 million. Total operating expenses, including transfers out, are projected to end the year at \$15.64 million, or 101.7% of budget. The fund is currently projected to be slightly over budget mainly due to the increase in contract costs related to recycling and organics changes. Total expenditures for capital outlay costs are estimated to be \$4.09 million at year-end. The fund will end the year with projected working capital of \$4.54 million.



## Other Funds

### City Housing Fund

The City Housing Fund as of December 31, 2021 had a cash balance of \$9,533,357. The City Council had also previously approved housing project loans in an amount up to \$3.5 million for the Scholar Way project of which \$2.75 million has now been expended.

### Risk Management Internal Service Fund

The Risk Management Fund captures the activity associated with employee and retiree health, dental and vision insurance, workers' compensation, and liability insurance expense.

As of December 31, 2021, the City has paid \$3.65 million for health, vision, and dental insurance for active employees and \$2.31 million for retired employees and \$1.21 million for workers' compensation. Liability insurance payments were \$2.44 million. The total expenditures for FY 2022 are projected at \$19.97 million, which is an increase from the prior fiscal year of \$326,000, which is mostly seen in health and liability costs.

The projected ending unrestricted net position is \$7.13 million, a \$248,000 increase from FY 2020-21.

### Lighting and Landscape Funds

There are 29 Lighting and Landscape (L&L) Districts in the City of Folsom. Each District has its own budget and maintenance requirements to maintain various types of assets ranging from shrub beds, mini parks, walls, fences, monument signs, streetlights, bollards, landscape lighting, irrigation systems, artwork, a waterfall, walkways/trails, open space, trees, and electrical services.

Some activities that have taken place in the L&L's during this time period include:

District	Project	Date	Cost
Broadstone 1,2 &4	Landscape Light Replacement	October	\$1,901
Willow Creek Estates South	Median Renovation as S. Lexington	October	\$3,570
Briggs Ranch	Fence Replacement	December	\$2,585
Los Cerros	Landscape Light Replacement and Replanting	October	\$1,581

### Plan Area Impact Fees

Total Plan Area Impact Fees received through the 2<sup>nd</sup> Quarter of FY 2022 was \$7.12 million. In July 2021, the City made the final payment on the Corporation Yard property that is just south of the Plan Area.

APPENDIX A

City of Folsom, California  
 Combined General Fund

Revenue and Expense Statement  
 Quarter Ended December 31, 2021

	FY 2021	FY 2022	FY 2021	FY 2022	FY22 Forecast	VARIANCE		VARIANCE	
	As of 12/31/2020	As of 12/31/2021	ACTUAL	BUDGET	As of 12/31/2021	Forecast vs Budget	%	Actual vs Budget	%
						\$	%	\$	%
<b>ASSETS</b>									
Cash and Investments	\$ 13,365,679	\$ 20,412,576	\$ 28,328,683						
Intergovernmental/State	1,247	1,247	7,378,534						
Accounts receivable/accrued interest	641,750	267,555	1,485,377						
Interfund Receivable/ Advances/Loans	-	-	-						
Fixed Assets (less AccDep)	-	-	-						
Inventory	273,483	636,158	450,804						
Prepaid Items	485,048	4,824	4,824						
<b>TOTAL ASSETS</b>	<b>14,767,207</b>	<b>21,322,360</b>	<b>37,648,222</b>						
<b>LIABILITIES</b>									
Accounts Payable and Accrued liabilities	5,018,860	7,332,597	8,536,021						
Wages Payable	3,521,114	(3,042,973)	4,249,279						
Accrued Compensated Absences	-	-	-						
Due to Other Funds	-	-	-						
Interfund Advances / Loans	-	-	-						
Deferred rev/ Refundable Deposits	2,022,736	5,440,431	3,393,496						
Debt Service/Current Note Payable	-	-	-						
Debt Service/Long Term Note Payable	-	-	-						
Reserved for Advances/Budgeted Projects	-	-	-						
<b>TOTAL LIABILITIES</b>	<b>10,562,710</b>	<b>9,730,055</b>	<b>16,178,795</b>						
<b>FUND BALANCE</b>									
Reserved for Inventory and Prepays	758,530	640,982	455,629						
Reserved for encumbrances	550,325	1,570,641	1,813,094						
Unreserved (deficit)	2,895,641	9,380,682	19,200,704						
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>14,767,207</b>	<b>21,322,360</b>	<b>37,648,222</b>						
<b>REVENUES:</b>									
Taxes:									
Property	\$ 12,314,370	\$ 13,398,952	\$ 31,253,436	\$ 32,491,949	\$ 32,991,949	\$ 500,000	102%	\$ (19,092,997)	41%
Sales And Use	8,208,867	8,690,268	25,846,985	24,551,790	26,498,472	1,946,682	108%	(15,861,522)	35%
Transient Occupancy	352,936	816,724	1,357,550	2,000,000	2,000,000	-	100%	(1,183,276)	41%
Real Property Transfer	-	-	799,193	685,000	685,000	-	100%	(685,000)	0%
Franchise Fees	-	-	738,256	751,800	751,800	-	100%	(751,800)	0%
Other	208,847	408,695	710,605	1,000,000	1,000,000	-	100%	(591,305)	41%
Licenses And Permits	2,074,861	1,878,600	4,187,836	3,265,700	3,259,500	(6,200)	100%	(1,387,100)	58%
Intergovernmental	1,166,223	2,370,025	9,434,867	10,840,984	10,896,984	56,000	101%	(8,470,959)	22%
Charges For Current Services	4,942,132	6,832,526	14,168,865	9,893,940	13,299,975	3,406,035	134%	(3,061,414)	69%
Fines And Forfeitures	61,949	26,807	125,413	135,300	135,300	-	100%	(108,493)	20%
Interest	92,805	49,946	69,519	230,000	230,000	-	100%	(180,054)	22%
Miscellaneous	412,922	448,548	833,273	743,400	743,400	-	100%	(294,852)	60%
Operating Transfers In	2,102,178	1,974,390	6,058,559	8,393,178	7,730,248	(662,930)	92%	(6,418,788)	24%
<b>TOTAL REVENUES</b>	<b>31,938,090</b>	<b>36,895,482</b>	<b>95,584,357</b>	<b>94,983,041</b>	<b>100,222,628</b>	<b>5,239,587</b>	<b>105.52%</b>	<b>(58,087,559)</b>	<b>39%</b>
<b>EXPENDITURES:</b>									
Current Operating:									
General Government	\$ 6,039,354	\$ 6,126,624	\$ 11,785,161	\$ 13,986,204	\$ 13,213,504	\$ (772,700)	94%	\$ 7,859,580	44%
Public Safety	23,428,085	24,175,219	47,103,373	47,561,942	50,311,442	2,749,500	106%	23,386,723	51%
Public Ways and Facilities	3,416,087	3,897,290	7,044,507	8,355,071	8,048,171	(306,900)	96%	4,457,781	47%
Community Services	3,126,315	3,630,703	6,825,605	5,629,217	7,427,017	1,797,800	132%	1,998,514	64%
Culture and Recreation	5,744,684	6,416,665	13,198,419	13,230,854	13,506,211	275,357	102%	6,814,189	48%
Non-Departmental	1,676,694	2,526,102	3,855,487	6,219,753	6,219,753	-	100%	3,693,651	41%
Operating Transfers Out	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>43,431,219</b>	<b>46,772,603</b>	<b>89,812,552</b>	<b>94,983,041</b>	<b>98,726,098</b>	<b>3,743,057</b>	<b>103.9%</b>	<b>48,210,438</b>	<b>49%</b>
<b>APPROPRIATION OF FUND BALANCE</b>	<b>(11,493,129)</b>	<b>(9,877,121)</b>	<b>5,771,805</b>	<b>-</b>	<b>1,496,530</b>				
<b>FUND BALANCE, JULY 1</b>	<b>15,697,621</b>	<b>21,469,426</b>	<b>15,697,621</b>	<b>21,469,426</b>	<b>21,469,426</b>				
<b>FUND BALANCE</b>	<b>4,204,493</b>	<b>11,592,305</b>	<b>21,469,426</b>	<b>21,469,426</b>	<b>22,965,956</b>				
<b>NONSPENDABLE FUND BALANCE</b>	<b>(758,530)</b>	<b>(640,982)</b>	<b>(455,629)</b>	<b>(640,982)</b>	<b>(640,982)</b>				
<b>RESTRICTED FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>COMMITTED FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>ASSIGNED FUND BALANCE</b>	<b>(550,325)</b>	<b>(1,570,641)</b>	<b>(1,813,094)</b>	<b>-</b>	<b>(1,570,641)</b>				
<b>UNRESTRICTED FUND BALANCE</b>	<b>\$ 2,895,637</b>	<b>\$ 9,380,682</b>	<b>\$ 19,200,704</b>	<b>\$ 20,828,444</b>	<b>\$ 20,754,333</b>				

## APPENDIX B

### City of Folsom, California

#### Expenditure Summary - General Fund Departments Quarter Ended December 31, 2021

	FY 2021	FY 2022	FY 2021	FY 2022	FY22 Forecast	VARIANCE		VARIANCE	
	As of 12/31/2020	As of 12/31/2021	ACTUAL	BUDGET	As of 12/31/2021	Forecast vs Budget		Actual vs. Budget	
						\$	%	\$	%
<b>EXPENDITURES:</b>									
City Council	\$ 50,492	\$ 52,751	\$ 104,152	\$ 116,141	\$ 106,141	\$ (10,000)	91.39%	\$ (63,390)	45%
City Manager	579,853	562,411	1,182,339	1,303,034	1,226,034	(77,000)	94.09%	(740,623)	43%
City Clerk	372,252	294,914	647,613	596,133	589,633	(6,500)	98.91%	(301,219)	49%
Office of Mgmt & Budget	2,689,696	2,570,132	5,000,741	5,399,728	5,078,128	(321,600)	94.04%	(2,829,596)	48%
City Attorney	478,075	482,287	953,138	1,058,985	977,485	(81,500)	92.30%	(576,698)	46%
Human Resources	304,217	329,169	622,182	846,494	736,494	(110,000)	87.01%	(517,325)	39%
Police	11,695,493	12,174,164	23,564,627	25,313,486	25,362,986	49,500	100.20%	(13,139,322)	48%
Fire	11,837,465	12,126,060	23,771,961	22,526,257	25,219,757	2,693,500	111.96%	(10,400,197)	54%
Community Development	3,126,315	3,630,703	6,825,605	5,629,217	7,427,017	1,797,800	131.94%	(1,998,514)	64%
Parks & Recreation	6,333,217	7,309,625	14,401,303	15,688,345	15,973,102	284,757	101.82%	(8,378,720)	47%
Library	871,362	816,994	1,838,898	1,930,397	1,761,397	(169,000)	91.25%	(1,113,403)	42%
Public Works	3,416,087	3,897,290	7,044,507	8,355,071	8,048,171	(306,900)	96.33%	(4,457,781)	47%
Other	-	-	-	-	-	-	-	-	-
Non Departmental	1,676,694	2,526,102	3,855,487	6,219,753	6,219,753	-	100.00%	(3,693,651)	41%
Operating Transfers Out	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES:</b>	<b>\$ 43,431,219</b>	<b>\$ 46,772,603</b>	<b>\$ 89,812,552</b>	<b>\$ 94,983,041</b>	<b>\$ 98,726,098</b>	<b>\$ 3,743,057</b>	<b>103.94%</b>	<b>\$ (48,210,438)</b>	<b>49%</b>

**APPENDIX C**

**City of Folsom, California  
Housing Fund**

Revenue and Expense Statement  
Quarter Ended December 31, 2021

	FY 2022	FY 2021	FY 2022	FY22 Forecast	VARIANCE		VARIANCE	
	As of			As of	Forecast vs Budget		Actual vs Budget	
	12/31/2021	ACTUAL	BUDGET	12/31/2021	\$	%	\$	%
<b>REVENUES:</b>								
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Intergovernmental	-	-	-	-	-		-	
Charges for Current Services	35,659	51,446	20,000	36,000	16,000	180%	15,659	178%
Impact Fee Revenue	2,324,907	4,733,226	250,000	4,600,000	4,350,000	1840%	2,074,907	930%
Interest Revenue	114,471	344,537	50,000	230,000	180,000	460%	64,471	229%
Other Revenue	-	2,456,121	55,385	-	(55,385)	0%	(55,385)	0%
Operating Transfers In	-	-	-	-	-		-	
<b>TOTAL REVENUES</b>	<b>2,475,037</b>	<b>7,585,330</b>	<b>375,385</b>	<b>4,866,000</b>	<b>4,490,615</b>	<b>1296%</b>	<b>2,099,652</b>	<b>659%</b>
<b>EXPENDITURES:</b>								
Salary & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Services & Supplies	-	-	-	-	-		-	
Contracts	2,775,254	3,564,573	310,000	2,810,000	2,500,000	906%	(2,465,254)	895%
Insurance	-	-	-	-	-		-	
Other Operating Expenses	4,800	16,418	40,300	10,300	(30,000)	26%	35,500	12%
Capital Outlay	-	-	-	-	-		-	
Extraordinary Loss on Dissolution of RDAs	-	-	-	-	-		-	
Operating Transfers Out	12,543	112,360	-	-	-		(12,543)	
<b>TOTAL EXPENDITURES</b>	<b>2,792,597</b>	<b>3,693,351</b>	<b>350,300</b>	<b>2,820,300</b>	<b>(2,470,000)</b>	<b>805%</b>	<b>(2,442,297)</b>	<b>797%</b>
<b>APPROPRIATION OF FUND BALANCE</b>	<b>(317,560)</b>	<b>3,891,979</b>	<b>25,085</b>	<b>2,045,700</b>				
<b>FUND BALANCE, JULY 1</b>	<b>29,167,730</b>	<b>25,275,751</b>	<b>29,167,730</b>	<b>29,167,730</b>				
<b>FUND BALANCE</b>	<b>\$ 28,850,170</b>	<b>\$ 29,167,730</b>	<b>\$ 29,192,815</b>	<b>\$ 31,213,430</b>				
<b>NONSPENDABLE FUND BALANCE</b>	<b>(2,261,875)</b>	<b>(2,261,875)</b>	<b>(29,192,815)</b>	<b>(31,213,430)</b>				
<b>RESTRICTED FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>COMMITTED FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>ASSIGNED FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>UNRESTRICTED FUND BALANCE (DEFICIT)</b>	<b>\$ 26,588,295</b>	<b>\$ 26,905,855</b>	<b>\$ -</b>	<b>\$ -</b>				

## APPENDIX D

City of Folsom, California  
Lighting and Landscaping Districts

Revenue and Expenditure Statement  
Quarter Ended December 31, 2021

	Fund 204	Fund 205	Fund 207	Fund 208	Fund 209	Fund 210	Fund 212	Fund 213	Fund 214	Fund 231	Fund 232
	Los Cerros	Briggs Ranch	Natoma Station	Folsom Heights	Broadstone Unit 3	Broadstone	Hannaford Cross	Lake Natoma Shores	Cobble Hills Reflect	Sierra Estates	Natoma Valley
<b>Revenues:</b>											
Special Assessment	182	183	1,743	71	56	951	-	134	113	182	-
Interest	524	-	-	96	122	-	-	336	-	81	792
Other Revenue	-	-	-	-	-	-	3,541	-	-	-	-
<b>Total Revenue</b>	<b>\$ 706</b>	<b>\$ 183</b>	<b>\$ 1,743</b>	<b>\$ 167</b>	<b>\$ 178</b>	<b>\$ 951</b>	<b>\$ 3,541</b>	<b>\$ 520</b>	<b>\$ 113</b>	<b>\$ 263</b>	<b>\$ 792</b>
<b>Expenditures:</b>											
Communications	-	-	-	-	-	-	-	-	-	-	-
Utilities	6,410	9,605	39,799	4,535	714	93,809	2,492	2,043	7,392	878	2,082
Contracts	1,523	3,782	8,501	701	350	14,078	1,294	1,065	2,638	636	2,209
Maintenance	15,116	24,827	47,481	757	15,390	699	5,463	2,910	17,901	1,202	15,392
Supplies	225	-	1,864	394	-	-	465	-	-	-	-
Transfers Out	1,825	4,914	11,101	412	718	18,515	1,316	1,187	3,262	396	2,703
<b>Total Expenditures</b>	<b>\$ 25,099</b>	<b>\$ 43,128</b>	<b>\$ 108,746</b>	<b>\$ 6,799</b>	<b>\$ 17,172</b>	<b>\$ 127,101</b>	<b>\$ 11,030</b>	<b>\$ 7,205</b>	<b>\$ 31,193</b>	<b>\$ 3,112</b>	<b>\$ 22,386</b>

## APPENDIX D

City of Folsom, California  
Lighting and Landscaping Districts

Revenue and Expenditure Statement  
Quarter Ended December 31, 2021

	Fund 234	Fund 236	Fund 237	Fund 249	Fund 250	Fund 251	Fund 252	Fund 253	Fund 260	Fund 262	Fund 266	
	Cobble Ridge	Praire Oaks Ranch	Silverbrook	Willow Creek East	Blue Ravine Oaks	Steeplechase	Willow Creek So.	Am River Canyon No.	Willow Springs	Willow Sprgs CFD#11	Broadstone 3 CFD #12	
<b>Revenues:</b>												
Special Assessment	-	320	-	241	-	158	797	772	-	-	2,121	
Interest	397	-	345	-	352	262	2,238	164	15	1,192	5,316	
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>\$ 397</b>	<b>\$ 320</b>	<b>\$ 345</b>	<b>\$ 241</b>	<b>\$ 352</b>	<b>\$ 420</b>	<b>\$ 3,035</b>	<b>\$ 936</b>	<b>\$ 15</b>	<b>\$ 1,192</b>	<b>\$ 7,437</b>	
<b>Expenditures:</b>												
Communications	-	-	-	-	-	-	-	-	-	-	-	
Utilities	457	39,686	320	13,792	7,747	2,830	37,690	20,522	-	10,265	63,171	
Contracts	608	27,918	636	350	350	1,355	1,677	350	350	3,210	16,928	
Maintenance	2,722	66,052	4,558	12,403	1,161	10,345	36,466	3,968	1,286	41,958	138,383	
Supplies	-	2,942	-	851	-	-	1,861	-	3,392	1,779	3,509	
Transfers Out	469	18,280	510	1,220	748	1,425	4,126	2,483	238	5,509	21,374	
<b>Total Expenditures</b>	<b>\$ 4,256</b>	<b>\$ 154,878</b>	<b>\$ 6,024</b>	<b>\$ 28,616</b>	<b>\$ 10,006</b>	<b>\$ 15,955</b>	<b>\$ 81,820</b>	<b>\$ 27,323</b>	<b>\$ 5,266</b>	<b>\$ 62,721</b>	<b>\$ 243,365</b>	

## APPENDIX D

**City of Folsom, California**  
**Lighting and Landscaping Districts**

Revenue and Expenditure Statement  
Quarter Ended December 31, 2021

	Fund 267	Fund 270	Fund 271	Fund 275	Fund 278	Fund 281	Fund 282	Fund 283	Fund 284	Fund 285	Fund 288	Fund 289	
	ARC No.2 CFD #13	ARC No. 2	Residences At ARC	ARC North #3	Blue Ravine Oaks No. 2	Folsom Hts #2	Broadstone #4	Islands CFD #16	Willow Creek Estates #2	Prospect Ridge	Maint Dist CFD #18	Maint Dist CFD #19	TOTAL
<b>Revenues:</b>													
Special Assessment	1,624	233	268	1,573	-	208	197	-	293	-	-	-	12,470
Interest	213	581	217	3,607	611	947	348	1,411	478	52	3,067	1,484	25,248
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	-	3,541
<b>Total Revenue</b>	<b>\$ 1,837</b>	<b>\$ 814</b>	<b>\$ 485</b>	<b>\$ 5,180</b>	<b>\$ 611</b>	<b>\$ 1,155</b>	<b>\$ 545</b>	<b>\$ 1,411</b>	<b>\$ 771</b>	<b>\$ 52</b>	<b>\$ 3,067</b>	<b>\$ 1,484</b>	<b>\$ 41,259</b>
<b>Expenditures:</b>													
Communications	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	8,687	131	1,804	124	-	-	-	5,161	-	1,081	82,817	6,011	472,055
Contracts	6,385	350	1,704	5,288	1,370	1,277	2,100	3,336	3,798	1,656	5,313	34	123,120
Maintenance	25,900	1,842	7,158	48,133	4,112	25,279	106,403	27,491	91,007	3,000	64,308	6,248	877,321
Supplies	-	-	335	1,045	-	254	7,975	-	375	-	1,957	-	29,223
Transfers Out	6,502	316	1,461	6,531	1,515	1,828	5,270	4,344	3,933	1,414	1,074	378	137,297
<b>Total Expenditures</b>	<b>\$ 47,474</b>	<b>\$ 2,639</b>	<b>\$ 12,462</b>	<b>\$ 61,121</b>	<b>\$ 6,997</b>	<b>\$ 28,638</b>	<b>\$ 121,748</b>	<b>\$ 40,332</b>	<b>\$ 99,113</b>	<b>\$ 7,151</b>	<b>\$ 155,469</b>	<b>\$ 12,671</b>	<b>\$ 1,639,016</b>

**APPENDIX E**

**City of Folsom, California  
Combined Water Funds\*  
Revenue and Expense Statement  
Quarter Ended December 31, 2021**

	FY 2021	FY 2022	FY 2021	FY 2022	FY21 Forecast	VARIANCE		VARIANCE	
	As of	As of	FY 2021	FY 2022	As of	Forecast vs Budget		Actual vs Budget	
	12/31/2020	12/31/2021	ACTUAL	BUDGET	12/31/2021	\$	%	\$	%
<b>OPERATING REVENUES:</b>									
Charges For Services	9,882,111	8,655,286	18,243,570	17,865,000	17,865,000	-	100%	(9,209,714)	48%
<b>TOTAL OPERATING REVENUES</b>	<b>9,882,111</b>	<b>8,655,286</b>	<b>18,243,570</b>	<b>17,865,000</b>	<b>17,865,000</b>	<b>-</b>	<b>100%</b>	<b>(9,209,714)</b>	<b>48%</b>
<b>OPERATING EXPENSES:</b>									
Employee Services	2,615,401	2,429,552	5,301,163	5,489,559	5,479,559	(10,000)	100%	(3,060,007)	44%
Utilities	412,413	411,148	879,769	713,100	850,000	136,900	119%	(301,952)	58%
Supplies	504,687	466,385	983,110	1,197,390	1,097,390	(100,000)	92%	(731,005)	39%
Maintenance and Operation	213,711	694,360	520,035	1,245,060	1,445,060	200,000	116%	(550,700)	56%
Contractual Services	791,981	807,832	2,089,956	3,034,037	2,684,037	(350,000)	88%	(2,226,205)	27%
Depreciation	2,229,233	2,336,451	4,450,702	-	4,450,702	4,450,702		2,336,451	
Other Operating Expenses	458,407	409,161	1,047,743	848,431	848,431	-	100%	(439,270)	48%
<b>TOTAL OPERATING EXPENSES</b>	<b>7,225,834</b>	<b>7,554,889</b>	<b>15,272,479</b>	<b>12,527,577</b>	<b>16,855,179</b>	<b>4,327,602</b>	<b>135%</b>	<b>(4,972,688)</b>	<b>60%</b>
<b>OPERATING INCOME</b>	<b>2,656,277</b>	<b>1,100,397</b>	<b>2,971,091</b>	<b>5,337,423</b>	<b>1,009,821</b>		<b>19%</b>	<b>329,055</b>	
<b>NONOPERATING REVENUE (EXPENSES):</b>									
Impact Fees	208,714	124,523	268,879	690,225	290,225	(400,000)	42%	(565,702)	18%
Other	1,684	10,933	5,068,660	12,774,930	25,000	(12,749,930)	0%	(12,763,997)	0%
Investment Income	103,529	79,821	75,069	272,000	272,000	-	100%	(192,179)	29%
Intergovernmental	-	-	455,908	100,000	100,000	-	100%	(100,000)	0%
Proceeds of Financing	-	-	-	-	-	-		-	
Debt Service Expense	(10,123)	-	(836,898)	(1,892,985)	(1,892,985)	-	100%	1,892,985	0%
Other Reimbursements	-	-	-	-	-	-		-	
Capital Outlay - Projects	(955,871)	(728,606)	450,139	(16,375,793)	(4,775,793)	11,600,000	29%	15,647,187	4%
<b>TOTAL NONOPERATING REVENUE (EXPENSE)</b>	<b>(652,067)</b>	<b>(513,329)</b>	<b>5,481,757</b>	<b>(4,431,623)</b>	<b>(5,981,553)</b>	<b>(1,549,930)</b>	<b>135%</b>	<b>3,918,294</b>	<b>12%</b>
<b>INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>2,004,210</b>	<b>587,068</b>	<b>8,452,848</b>	<b>905,800</b>	<b>(4,971,732)</b>				
<b>CAPITAL CONTRIBUTIONS AND TRANSFERS:</b>									
Transfers In	-	-	94,486	200,000	200,000	-	100%	(200,000)	0%
Transfers Out	(444,303)	(450,563)	(933,797)	(1,105,800)	(1,105,800)	(1,549,930)	100%	655,237	41%
<b>TOTAL CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(444,303)</b>	<b>(450,563)</b>	<b>(839,311)</b>	<b>(905,800)</b>	<b>(905,800)</b>				
<b>CHANGE IN NET ASSETS</b>	<b>1,559,908</b>	<b>136,505</b>	<b>7,613,537</b>	<b>-</b>	<b>(5,877,532)</b>				
<b>NET ASSETS, JULY 1</b>	<b>102,364,566</b>	<b>109,978,103</b>	<b>102,364,566</b>	<b>109,978,103</b>	<b>109,978,103</b>				
<b>NET ASSETS</b>	<b>103,924,474</b>	<b>110,114,609</b>	<b>109,978,103</b>	<b>109,978,103</b>	<b>104,100,571</b>				
<b>RESTRICTED NET ASSETS</b>	<b>(4,145,191)</b>	<b>(2,963,852)</b>	<b>(1,142,929)</b>	<b>(2,963,852)</b>	<b>(2,963,852)</b>				
<b>UNRESTRICTED NET ASSETS</b>	<b>\$ 99,779,283</b>	<b>\$ 107,150,757</b>	<b>\$ 108,835,174</b>	<b>\$ 107,014,251</b>	<b>\$ 101,136,719</b>				

\* Includes the following funds: Water Impact Fee, Water Operating, Water Capital and Water Meters  
Prior year includes prior period adjustment for GASB 68



APPENDIX F

City of Folsom, California  
 Combined Wastewater Funds\*  
 Revenue and Expense Statement  
 Quarter Ended December 31, 2021

	FY 2021	FY 2022	FY 2021	FY 2022	FY21 Forecast	VARIANCE		VARIANCE	
	As of 12/31/2020	As of 12/31/2021	ACTUAL	BUDGET	As of 12/31/2021	Forecast vs Budget		Actual vs Budget	
						\$	%	\$	%
<b>OPERATING REVENUES:</b>									
Charges For Services	4,194,958	4,961,119	8,407,529	8,457,954	8,557,954	100,000	101%	(3,496,835)	59%
Prison Services	33,600	39,200	67,200	67,200	67,200	-	100%	(28,000)	58%
<b>TOTAL OPERATING REVENUES</b>	<b>4,228,558</b>	<b>5,000,319</b>	<b>8,474,729</b>	<b>8,525,154</b>	<b>8,625,154</b>	<b>100,000</b>	<b>101%</b>	<b>(3,524,835)</b>	<b>59%</b>
<b>OPERATING EXPENSES:</b>									
Employee Services	1,389,954	1,363,821	2,926,471	3,030,598	2,990,598	(40,000)	99%	(1,666,777)	45%
Utilities	41,371	35,843	95,818	90,000	90,000	-	100%	(54,157)	40%
Supplies	131,809	134,360	275,744	530,464	330,464	(200,000)	62%	(396,104)	25%
Maintenance and Operation	67,307	110,862	194,184	376,150	276,150	(100,000)	73%	(265,288)	29%
Contractual Services	37,662	34,926	475,823	782,760	682,760	(100,000)	87%	(747,834)	4%
Depreciation	1,104,599	1,163,216	2,227,348	-	2,227,348	2,227,348	-	1,163,216	-
Other Operating Expenses	184,779	146,679	427,004	411,710	411,710	-	100%	(265,031)	36%
<b>TOTAL OPERATING EXPENSES</b>	<b>2,957,481</b>	<b>2,989,707</b>	<b>6,622,393</b>	<b>5,221,682</b>	<b>7,009,030</b>	<b>1,787,348</b>	<b>134%</b>	<b>(2,231,975)</b>	<b>57%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>1,271,077</b>	<b>2,010,611</b>	<b>1,852,336</b>	<b>3,303,472</b>	<b>1,616,124</b>		<b>49%</b>		
<b>NONOPERATING REVENUE (EXPENSES):</b>									
Impact Fees	29,496	19,591	39,835	186,920	66,920	(120,000)	36%	32,226	10.5%
Investment Income	73,543	64,780	102,884	135,000	135,000	-	100%	(167,329)	48%
Other	6,052	6,144	3,172,450	13,990,929	-	(13,990,929)	0%	(70,220)	0%
Debt Service	-	-	-	-	-	-	-	(13,984,785)	0%
Capital Outlay - Projects	(101,466)	(977,688)	(566,353)	(16,891,123)	(3,476,123)	13,415,000	21%	15,913,435	6%
<b>TOTAL NONOPERATING REVENUE (EXPENSE)</b>	<b>7,624</b>	<b>(887,173)</b>	<b>2,748,816</b>	<b>(2,578,274)</b>	<b>(3,274,203)</b>	<b>(695,929)</b>	<b>127%</b>	<b>1,691,101</b>	<b>34%</b>
<b>INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>1,278,701</b>	<b>1,123,438</b>	<b>4,601,152</b>	<b>725,198</b>	<b>(1,658,079)</b>				
<b>CAPITAL CONTRIBUTIONS AND TRANSFERS:</b>									
Transfers In	-	-	30,133	-	-	-	-	-	-
Transfers Out	(327,933)	(340,322)	(670,845)	(725,198)	(725,198)	-	0%	(384,876)	88%
<b>TOTAL CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(327,933)</b>	<b>(340,322)</b>	<b>(640,712)</b>	<b>(725,198)</b>	<b>(725,198)</b>				
<b>CHANGE IN NET ASSETS</b>	<b>950,768</b>	<b>783,116</b>	<b>3,960,440</b>	<b>-</b>	<b>(2,383,277)</b>				
<b>NET ASSETS, JULY 1</b>	<b>65,009,255</b>	<b>68,969,695</b>	<b>65,009,255</b>	<b>68,969,695</b>	<b>68,969,695</b>				
<b>NET ASSETS</b>	<b>65,960,022</b>	<b>69,752,811</b>	<b>68,969,695</b>	<b>68,969,695</b>	<b>66,586,418</b>				
<b>RESTRICTED NET ASSETS</b>	<b>(344,433)</b>	<b>(74,057)</b>	<b>(1,943,382)</b>	<b>(74,057)</b>	<b>(74,057)</b>				
<b>UNRESTRICTED NET ASSETS</b>	<b>\$ 65,615,589</b>	<b>\$ 69,678,753</b>	<b>\$ 67,026,313</b>	<b>\$ 68,895,638</b>	<b>\$ 66,512,361</b>				

\* Includes the following funds: Sewer Operating and Sewer Capital  
 Prior year includes prior period adjustment for GASB 68

**APPENDIX G**

**City of Folsom, California  
 Combined Solid Waste Funds\*  
 Revenue and Expense Statement  
 Quarter Ended December 31, 2021**

	FY 2021	FY 2022	FY 2021	FY 2022	FY21 Forecast	VARIANCE		VARIANCE	
	As of	As of	FY 2021	FY 2022	As of	Forecast vs Budget		Actual vs Budget	
	12/31/2020	12/31/2021	ACTUAL	BUDGET	12/31/2021	\$	%	\$	%
<b>OPERATING REVENUES:</b>									
Charges For Services	7,315,838	10,191,474	15,206,531	16,241,410	17,691,410	1,450,000	109%	(6,049,936)	63%
<b>TOTAL OPERATING REVENUES</b>	<b>7,315,838</b>	<b>10,191,474</b>	<b>15,206,531</b>	<b>16,241,410</b>	<b>17,691,410</b>	<b>1,450,000</b>	<b>109%</b>	<b>(6,049,936)</b>	<b>63%</b>
<b>OPERATING EXPENSES:</b>									
Employee Services	2,852,164	2,864,127	5,879,538	6,941,644	6,541,644	(400,000)	94%	(4,077,517)	41%
Utilities	18,296	18,813	38,943	20,500	23,400	2,900	114%	(1,687)	92%
Supplies	390,500	402,373	909,956	1,219,102	1,224,102	5,000	100%	(816,729)	33%
Maintenance and Operation	437,758	417,793	1,110,328	538,133	788,133	250,000	146%	(120,340)	78%
Contractual Services	1,410,204	1,850,407	3,631,672	4,285,387	4,685,387	400,000	109%	(2,434,980)	43%
Depreciation	383,107	386,656	802,574	-	802,574	802,574	-	386,656	-
Other Operating Expenses	225,375	280,147	549,205	630,287	630,287	-	100%	(350,140)	44%
<b>TOTAL OPERATING EXPENSES</b>	<b>5,717,404</b>	<b>6,220,316</b>	<b>12,922,215</b>	<b>13,635,053</b>	<b>14,695,527</b>	<b>1,060,474</b>	<b>108%</b>	<b>(7,414,737)</b>	<b>46%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>1,598,434</b>	<b>3,971,158</b>	<b>2,284,316</b>	<b>2,606,357</b>	<b>2,995,883</b>				
<b>NONOPERATING REVENUE (EXPENSE):</b>								502,911	
Impact Fees	169,367	219,369	456,683	511,340	491,340	(20,000)	96.1%	(291,971)	43%
Investment Income	30,546	26,188	19,706	82,000	82,000	-	100%	(55,812)	32%
Intergovernmental Revenues	498	40,627	30,286	158,097	158,097	-	100%	(117,470)	26%
Other	120,955	161,562	242,438	2,328,292	654,926	(1,673,366)	28%	(2,166,730)	7%
Debt Service-Expense	-	-	-	-	-	-	-	-	-
Capital Outlay	(988,952)	(799,495)	-	(3,943,709)	(4,093,709)	(150,000)	104%	3,144,214	20%
<b>TOTAL NONOPERATING REVENUE (EXPENSE)</b>	<b>(667,587)</b>	<b>(351,749)</b>	<b>749,113</b>	<b>(863,980)</b>	<b>(2,707,346)</b>	<b>(1,843,366)</b>	<b>313%</b>	<b>512,231</b>	<b>41%</b>
<b>INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>930,847</b>	<b>3,619,410</b>	<b>3,033,429</b>	<b>1,742,377</b>	<b>288,537</b>				
<b>CAPITAL CONTRIBUTIONS AND TRANSFERS:</b>									
Transfers In	4,400	-	427,089	-	-	-	-	-	-
Transfers Out	(709,411)	(828,477)	(1,783,148)	(1,742,377)	(1,742,377)	-	0%	913,901	-91%
<b>TOTAL CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(705,011)</b>	<b>(828,477)</b>	<b>(1,356,059)</b>	<b>(1,742,377)</b>	<b>(1,742,377)</b>				
<b>CHANGE IN NET ASSETS</b>	<b>225,836</b>	<b>2,790,933</b>	<b>1,677,370</b>	<b>-</b>	<b>(1,453,840)</b>				
<b>NET ASSETS, JULY 1</b>	<b>(5,649,391)</b>	<b>(3,972,023)</b>	<b>(5,649,392)</b>	<b>(3,972,020)</b>	<b>(3,972,020)</b>				
<b>NET ASSETS</b>	<b>(5,423,555)</b>	<b>(1,181,090)</b>	<b>(3,972,023)</b>	<b>(3,972,020)</b>	<b>(5,425,860)</b>				
<b>RESTRICTED NET ASSETS</b>	<b>(213,019)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>UNRESTRICTED NET ASSETS</b>	<b>\$ (5,636,574)</b>	<b>\$ (1,181,090)</b>	<b>\$ (3,972,023)</b>	<b>\$ (3,972,020)</b>	<b>\$ (5,425,860)</b>				

\* Includes the following funds: Solid Waste Operating, Solid Waste Capital, and Solid Waste Plan Area Capital  
 Prior year includes prior period adjustment for GASB 68

# City Council Regular Meeting

## MINUTES

**Tuesday, January 11, 2022 6:30 PM**

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*In association with the Governor's proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency and Assembly Bill 361, the Sacramento County Health Order dated January 6, 2022 has ordered that all in-person council and commission public meetings be suspended, and that those meetings be conducted virtually.*

### **CALL TO ORDER**

The regular City Council meeting was called to order at 6:32 pm in City Council Chambers, 50 Natoma Street, Folsom, California, with Mayor Kerri Howell presiding.

### **ROLL CALL:**

Councilmembers Present: Sarah Aquino, Councilmember  
YK Chalamcherla, Councilmember  
Mike Kozlowski, Councilmember  
Rosario Rodriguez, Vice Mayor  
Kerri Howell, Mayor

Councilmembers Absent: None

Participating Staff: City Manager Elaine Andersen  
City Attorney Steve Wang  
City Clerk Christa Freemantle  
Principal Planner Steve Banks  
Public Works Director Mark Rackovan

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **AGENDA UPDATE**

City Clerk Christa Freemantle announced that item 8 had a revised staff report and items 14 and 15 had additional information.

**BUSINESS FROM THE FLOOR:**

The following speakers addressed the City Council:

1. Adena Blair regarding item 15
2. Jim Harvel regarding status of the Folsom railroad train

**CONSENT CALENDAR:**

Items appearing on the Consent Calendar are considered routine and may be approved by one motion. City Councilmembers may pull an item for discussion.

1. Approval of December 14, 2021 Regular Meeting Minutes
2. Resolution No. 10758 – A Resolution of the City Council Making Findings to Continue Teleconferencing Options for Public Meetings Under AB 361
3. Resolution No. 10779 - A Resolution of the City Council of the City of Folsom Rescinding Resolution No. 10167 and Amending Attachment No. 1 to Resolution No. 8187 Relating to Governance of the Retirement Board of Authority
4. Resolution No. 10781 – A Resolution Authorizing the Police Department to Accept a Sacramento Regional Office of Homeland Security Grant in the Amount of \$149,820 and Appropriation of Funds
5. Resolution No. 10782 - A Resolution Approving the Name of Prospector Park, Formerly Known as Neighborhood Park #3 in the Folsom Plan Area
6. Resolution No. 10783 - A Resolution of the City Council of the City of Folsom Appointing a Director and an Alternate Director to the Northern California Cities Self Insurance Fund Board of Directors
7. Resolution No. 10784 - A Resolution Authorizing the City Manager to Execute an Agreement with Stantec Consulting Services, Inc. for Engineering Consulting Services for the Folsom Reservoir Raw Water Delivery Reliability Project and Appropriation of Funds and Authorizing the City Manager to Execute a Memorandum of Agreement Regarding Sharing of Costs for the Project
8. Resolution No. 10785 – A Resolution Authorizing the City Manager to Execute an Agreement with McGuire and Hester for the Design-Assist and Construction of the Natoma Alley Rehabilitation and Replacement Project and Appropriation of Funds
9. Resolution No. 10786 - A Resolution Amending Resolution No. 10296 to Enact the Annual Inflationary Adjustment for the Housing Trust Fund Fee
10. Resolution No. 10787 – A Resolution Authorizing the City Manager to Execute an Agreement with Always Paving, Inc. DBA General Construction for Construction of the Environmental and Water Resources Department On-Call Trench Repair Asphalt Paving Restoration Project and Appropriation of Funds
11. Resolution No. 10788 - A Resolution of the Folsom City Council Opposing SB 262 (Hertzberg) Bail

12. City of Folsom Community Facilities District No. 23 (Folsom Ranch) Amended Improvement Area No. 3 and Improvement Area No. 7
- i. Ordinance No. 1321 – An Uncodified Ordinance Levying a Special Tax for the Fiscal Year 2021-22 and Following Fiscal Years Solely within and Relating to Improvement Area No. 3 within the City of Folsom Community Facilities District No. 23 (Folsom Ranch) (Second Reading and Adoption)
  - ii. Ordinance No. 1322 – An Uncodified Ordinance Levying Special Taxes for the Fiscal Year 2021-22 and Following Fiscal Years Solely within and Relating to Improvement Area No. 7 within the City of Folsom Community Facilities District No. 23 (Folsom Ranch) (Second Reading and Adoption)

**Motion by Vice Mayor Rosario Rodriguez, second by Councilmember Mike Kozlowski to approve the Consent Calendar.**

**Motion carried with the following roll call vote:**

**AYES: Councilmember(s): Aquino, Chalamcherla, Kozlowski, Rodriguez, Howell**  
**NOES: Councilmember(s): None**  
**ABSENT: Councilmember(s): None**  
**ABSTAIN: Councilmember(s): None**

**PUBLIC HEARING:**

13. Resolution No. 10780 - A Resolution to Approve a Small-Lot Vesting Tentative Subdivision Map and Minor Administrative Modification for the Toll Brothers at Folsom Ranch Phase 2 Subdivision Project

Principal Planner Steve Banks made a presentation and responded to questions from the City Council with additional input from Vice President of Land Development for Toll Brothers Greg Van Dam.

The public hearing was opened 6:56 p.m. The following speaker addressed the City Council:

- Cheryl Davis expressed concern with the project regarding trees

There being no further speakers, the public hearing was closed at 7:01 p.m.

**Motion by Councilmember Mike Kozlowski, second by Councilmember YK Chalamcherla to approve Resolution No. 10780**

**Motion carried with the following roll call vote:**

**AYES: Councilmember(s): Aquino, Chalamcherla, Kozlowski, Rodriguez, Howell**  
**NOES: Councilmember(s): None**  
**ABSENT: Councilmember(s): None**  
**ABSTAIN: Councilmember(s): None**

14. Public Hearing No. 3 Under the California Voting Rights Act Regarding the Composition of the City's Voting Districts Pursuant to Elections Code Section 10010

City Attorney Steve Wang introduced the item. Consultant Doug Yoakam from NDC made a presentation and responded to questions from the City Council.

*Due to technical difficulties at 7:04 p.m. there was a pause in the meeting which continued at 7:12 p.m.*

The public hearing was opened at 8:11 p.m. The following speakers addressed the City Council:

1. Barbara Leary
2. Bruce Cline
3. Muriel Brounstein Dooley
4. Scott Rafferty
5. Dolly Sood
6. Robert Campbell

There being no further speakers, the public hearing was closed at 8:39 p.m.

The City Council discussed districting options. City Manager Elaine Andersen summarized City Council consensus as generally supportive of: leaving north of the river together, not splitting up the Historic District, leaving Natoma Station and Prairie Oaks together, pushing population variances as close to 10% as possible, and whichever district South of 50 has in it as being the least populous to accommodate for future growth.

The following speaker addressed the City Council:

- Bruce Cline

Mayor Kerri Howell called for break at 8:58 p.m. The City Council meeting resumed at 9:10 p.m.

**NEW BUSINESS:**

15. Appeal by Bob Delp, Folsom Railroad Block Developer, LLC, and the Historic Folsom Residents Association of Decisions by the Historic District Commission Approving a Conditional Use Permit and Design Review for the Barley Barn Tap House project (PN 19-174) located at 608 ½ Sutter Street and Determination that the Project is Exempt from CEQA

City Clerk Christa Freemantle introduced the item and explained the appeal process.

Principal Planner Steve Banks made a presentation and responded to questions from the City Council.

Appellant Bob Delp made a presentation.

Appellant Craig Sandberg representing Folsom Railroad Block Developer LLC made a presentation.

Appellant Mike Reynolds representing HFRA made a presentation.

Bob Holderness representing the project applicant introduced applicant Murray Weaver who made a presentation. The applicant’s attorney Sabrina Teller continued the presentation. Gary Richard added to the presentation. Bob Holderness concluded the presentation and the applicant team responded to questions from the City Council.

The following speakers addressed the City Council:

1. Joe Gagliardi in opposition of the appeal
2. Glen Fait in opposition of the appeal
3. Karen Holmes in support of the appeal
4. Rich Veal in support of the appeal
5. Lisbet Gullone in support of the appeal
6. Beth Kelly in support of the appeal
7. John Lane in support of the appeal
8. Adena Blair in support of the appeal
9. Loretta Hettinger support of the appeal
10. Jennifer Lane in support of the appeal
11. Cindy Pharis in support of the appeal
12. Carrie [no last name provided] in support of the appeal
13. Unidentified speaker in support of the appeal

Appellant Bob Delp made closing comments.

Appellant Craig Sandberg representing Folsom Railroad Block Developer LLC made closing comments.

Appellant Mike Reynolds representing HFRA made closing comments.

Sabrina Teller and Bob Holderness representing the project applicant made closing comments.

City staff and the applicant responded to questions from the City Council.

**Motion by Vice Mayor Rosario Rodriguez, second by Councilmember YK Chalamcherla to deny the appeal of decisions by the Historic District Commission approving a Conditional Use Permit and Design Review for the Barley Barn Tap House project (PN 19-174) located at 608 ½ Sutter Street and determination that the project is exempt from CEQA with modification of condition no. 23 to change closing from 12:30 a.m. to 10:00 p.m. on Thursdays.**

**Motion carried with the following roll call vote:**

**AYES:** Councilmember(s): Aquino, Chalamcherla, Kozlowski, Rodriguez, Howell  
**NOES:** Councilmember(s): None  
**ABSENT:** Councilmember(s): None  
**ABSTAIN:** Councilmember(s): None

**CITY MANAGER REPORTS:**

None

**CITY COUNCIL COMMENTS:**

Vice Mayor Rosario Rodriguez reminded all that the ice-skating rink is open until January 17. She asked that information be added to the website regarding sequencing for by-district elections and asked staff to look into additional steps to preserve oak trees. She asked for a future item regarding ARPA money for the Historic District and thanked Mayor Kerri Howell for a well-run Zoom meeting.

Councilmember Sarah Aquino concurred regarding oak tree preservation. She thanked Mayor Kerri Howell and staff for a great job on the Zoom meeting.

Councilmember YK Chalamcherla thanked everyone and commented regarding wayfinding and parking in the Historic District. He thanked staff and Mayor Kerri Howell for a good meeting.

**ADJOURNMENT**

There being no further business to come before the Folsom City Council, Mayor Kerri Howell adjourned the meeting at 12:45 a.m.

SUBMITTED BY:

\_\_\_\_\_  
Christa Freemantle, City Clerk

ATTEST:

\_\_\_\_\_  
Kerri Howell, Mayor



# City Council Special Meeting

## MINUTES

**Tuesday, January 25, 2022 5:45 PM**

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*In association with the Governor's proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency and Assembly Bill 361, the Sacramento County Health Order dated January 6, 2022 has ordered that all in-person council and commission public meetings be suspended, and that those meetings be conducted virtually.*

### **CALL TO ORDER**

The special City Council meeting was called to order at 5:45 p.m. in City Council Chambers, 50 Natoma Street, Folsom, California, with Mayor Kerri Howell presiding.

### **ROLL CALL:**

Councilmembers Present: YK Chalamcherla, Councilmember  
Rosario Rodriguez, Vice Mayor  
Mike Kozlowski, Councilmember  
Sarah Aquino, Councilmember  
Kerri Howell, Mayor

Councilmembers Absent: None

Participating Staff: City Manager Elaine Andersen  
City Attorney Steve Wang  
Parks and Recreation Director Lorraine Poggione  
City Clerk Christa Freemantle

### **ADJOURNMENT TO CLOSED SESSION FOR THE FOLLOWING PURPOSES:**

1. Conference with Real Property Negotiator - Pursuant to Government Code section 54956.8: The Murer House property located at 1125 Joe Murer Court, APN 070-0091-007. Negotiating Parties: City Manager Elaine Andersen on behalf of the City of Folsom, and Joe Luchi on behalf of the Murer House Foundation. Under Negotiation: Price and Terms of Lease

**Motion by Councilmember Mike Kozlowski, second by Councilmember Rosario Rodriguez to adjourn to Closed Session for the above referenced item. Motion carried with the following roll call vote:**

**AYES: Councilmember(s): Chalamcherla, Kozlowski Rodriguez, Aquino, Howell**  
**NOES: Councilmember(s): None**  
**ABSENT: Councilmember(s): None**  
**ABSTAIN: Councilmember(s): None**

**RECONVENE**

City Attorney Steve Wang announced that no final action was taken during Closed Session.

**ADJOURNMENT**

The meeting was adjourned to the regular City Council meeting at 6:30 p.m.

SUBMITTED BY:

\_\_\_\_\_  
Christa Freemantle, City Clerk

ATTEST:

\_\_\_\_\_  
Kerri Howell, Mayor

# City Council Regular Meeting

## MINUTES

**Tuesday, January 25, 2022 6:30 PM**

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*In association with the Governor’s proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency and Assembly Bill 361, the Sacramento County Health Order dated January 6, 2022 has ordered that all in-person council and commission public meetings be suspended, and that those meetings be conducted virtually.*

### **CALL TO ORDER**

The regular City Council meeting was called to order at 6:30 pm in City Council Chambers, 50 Natoma Street, Folsom, California, with Mayor Kerri Howell presiding.

### **ROLL CALL:**

Councilmembers Present: YK Chalamcherla, Councilmember  
Mike Kozlowski, Councilmember  
Rosario Rodriguez, Vice Mayor  
Sarah Aquino, Councilmember  
Kerri Howell, Mayor

Councilmembers Absent: None

Participating Staff: City Manager Elaine Andersen  
City Attorney Steve Wang  
City Clerk Christa Freemantle  
Communications Director Christine Brainerd  
Public Works Director Mark Rackovan  
Community Development Director Pam Johns

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **AGENDA UPDATE**

None

**BUSINESS FROM THE FLOOR:**

The following speakers addressed the City Council:

- 1. Joe Gagliardi regarding parking on Sutter Street
- 2. Mike Reynolds representing HFRA regarding parking in the Historic District
- 3. Kate Tudesko regarding a Kaiser emergency hospital for Folsom

**SCHEDULED PRESENTATIONS**

- 1. Recognition of 2021 Folsom Holiday Lights Contest Winners

Communications Director Chrstine Brainerd made a presentation and responded to questions from the City Council.

**CONSENT CALENDAR:**

Items appearing on the Consent Calendar are considered routine and may be approved by one motion. City Councilmembers may pull an item for discussion.

- 2. Resolution No. 10789 – A Resolution Authorizing the City Manager to Execute an Agreement with Western Truck Parts & Equipment Company LLC for the Purchase of a Dump Truck
- 3. Resolution No. 10790 - A Resolution Authorizing the City Manager to Execute an Agreement with PSOMAS for Construction Management and Inspection Services for the Natoma Alley Rehabilitation and Replacement Project and Appropriation of Funds

**Motion by Vice Mayor Rosario Rodriguez, second by Councilmember YK Chalamcherla to approve the Consent Calendar.**

**Motion carried with the following roll call vote:**

**AYES: Councilmember(s): Chalamcherla, Kozlowski, Rodriguez, Aquino, Howell**  
**NOES: Councilmember(s): None**  
**ABSENT: Councilmember(s): None**  
**ABSTAIN: Councilmember(s): None**

**PUBLIC HEARING:**

- 4. Russell Ranch Phase 2 Lots 24-32 – East of Empire Ranch Road and North of White Rock Road, in the Folsom Plan Area (PN 21-118) and Approval of Addendum to the Previously Certified Folsom Plan Area Specific Plan Environmental Impact Report in Compliance with CEQA

- i. Resolution No. 10791 - A Resolution to Approve an Amendment to the Large Lot Vesting Subdivision Map, Small-Lot Vesting Tentative Subdivision Map for 208-Residential Lots, Russell Ranch Design Guideline Amendment to Eliminate Reference to Active Adult Uses, Design Review and Approval of Street Names for the Russell Ranch Phase 2 Lots 24-32 Project
- ii. Ordinance No. 1323 - An Uncodified Ordinance of the City of Folsom Approving Amendment No. 3 to the Amended and Restated Tier 1 Development Agreement Between the City of Folsom and Lennar Homes of California, LLC Relative to the Russell Ranch Phase 2 Lots 24-32 Project (Introduction and First Reading)

Community Development Director Pam Johns introduced planning consultant Kathy Pease who made a presentation and responded to questions from the City Council.

Mayor Kerri Howell opened the public hearing at 7:06 p.m. Applicants Rachael Corona and Sean McDermott commented. There being no more comments, the public hearing was closed at 7:09 p.m.

**Motion by Councilmember Sarah Aquino, second by Councilmember Mike Kozlowski to approve Resolution No. 10791.**

**Motion carried with the following roll call vote:**

**AYES:** Councilmember(s): Chalamcherla, Kozlowski, Rodriguez, Aquino, Howell  
**NOES:** Councilmember(s): None  
**ABSENT:** Councilmember(s): None  
**ABSTAIN:** Councilmember(s): None

**Motion by Councilmember Sarah Aquino, second by Vice Mayor Rosario Rodriguez to introduce and hold the first reading of Ordinance No. 1323.**

**Motion carried with the following roll call vote:**

**AYES:** Councilmember(s): Chalamcherla, Kozlowski, Rodriguez, Aquino, Howell  
**NOES:** Councilmember(s): None  
**ABSENT:** Councilmember(s): None  
**ABSTAIN:** Councilmember(s): None

**OLD BUSINESS:**

- 5. Appointment of At-Large Historic Preservation Member to the Folsom Historic District Commission

City Clerk Christa Freemantle explained the voting process and asked the City Councilmembers to verbally state their vote for appointment to the vacant seat on the Historic District Commission.

Councilmember YK Chalamcherla voted for John Lane  
Councilmember Mike Kozlowski voted for John Lane

Vice Mayor Rosario Rodriguez voted for Daron Bracht  
Councilmember Sarah Aquino voted for John Lane  
Mayor Kerri Howell voted for Daron Bracht

The City Council appointed John Lane to the Historic District Commission.

**CITY MANAGER REPORTS:**

City Manager Elaine Andersen shared condolences to the family, friends and co-workers of Elk Grove Police Officer Ty Lenehan for his recent passing. She spoke about public input of the by-district election mapping and the citywide community recycling bins. She announced the application window for selling fireworks in Folsom and stated that the February 8 City Council special and regular meetings will be in a Zoom format.

**CITY COUNCIL COMMENTS:**

Councilmember Sarah Aquino spoke about a recent SACOG meeting and congratulated Councilmember Mike Kozlowski for being appointed as chair to the Policy Committee for SACOG.

Councilmember Mike Kozlowski commented regarding recent Sacramento Transportation Authority and SACOG meetings and the success of the Holiday Lights Contest.

Councilmember YK Chalamcherla requested that the fiber optic network and Historic District parking items be considered again at future City Council meetings. He commented regarding the Holiday Lights Contest.

Vice Mayor Rosario Rodriguez shared condolences for the recent death of Elk Grove Police Officer Ty Lenehan. She thanked staff for making the Zoom City Council meetings happen and commented regarding the upcoming State of the City Address. She spoke about the recent City Council training academy that she attended.

Mayor Kerri Howell commented regarding the upcoming State of the City Address and encouraged everyone to drive safely. She commented regarding the Holiday Lights Contest and sent condolences to Elk Grove Police Officer Ty Lenehan and thanked all those in uniform.

**ADJOURNMENT**

There being no further business to come before the Folsom City Council, Mayor Kerri Howell adjourned the at 7:30 pm in honor of Elk Grove Police Officer Ty Lenehan.

SUBMITTED BY:

\_\_\_\_\_  
Christa Freemantle, City Clerk

ATTEST:

\_\_\_\_\_  
Kerri Howell, Mayor

# Folsom City Council Staff Report



<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Ordinance No. 1323 - An Uncodified Ordinance of the City of Folsom Approving Amendment No. 3 to the Amended and Restated Tier 1 Development Agreement Between the City of Folsom and Lennar Homes of California, LLC Relative to the Russell Ranch Phase 2 Lots 24-32 Project (Second Reading and Adoption)
<b>FROM:</b>	Community Development Department

### RECOMMENDATION / CITY COUNCIL ACTION

Move to hold the second reading and adopt Ordinance No. 1323 - An Uncodified Ordinance of the City of Folsom Approving Amendment No. 3 to the Amended and Restated Tier 1 Development Agreement Between the City of Folsom and Lennar Homes of California, LLC Relative to the Russell Ranch Phase 2 Lots 24-32 Project (Second Reading and Adoption)

### BACKGROUND

On December 15, 2021, the Planning Commission held a public hearing to consider the Project. No members of the public provided comments. The Commission voted 6-0-0 to recommend to the City Council approval of the Project as proposed, with findings and conditions.

On January 25, 2022, the City Council held a public hearing where Ordinance No. 1323 - An Uncodified Ordinance of the City of Folsom Approving Amendment No. 3 to the Amended and Restated Tier 1 Development Agreement Between the City of Folsom and Lennar Homes of California, LLC Relative to the Russell Ranch Phase 2 Lots 24-32 Project (Second Reading and Adoption)

was introduced and the first hearing was held. The City Council expressed support for the Project and voted 5-0-0 to approve the amendments.

### **POLICY/RULE**

As set forth in the State Planning and Zoning Law, approval of, or amendments to, a Development Agreement is a legislative act which requires approval by the City Council following review and recommendation by the Planning Commission.

### **ANALYSIS**

On May 15, 2015, the City Council approved a General Plan Amendment, Specific Plan Amendment, Large-Lot Vesting Tentative Subdivision Map, Small-Lot Vesting Tentative Subdivision Map, Planned Development Permit, Design Guidelines, Inclusionary Housing Plan, and Amended and Restated Development Agreement Amendment for development of an 879-unit single-family residential subdivision known as the Russell Ranch Subdivision within the eastern portion of the Folsom Plan Area.

In March 2018, the City Council approved a Large Lot Vesting Tentative Subdivision Map, a Small Lot Vesting Tentative Subdivision Map and Development Agreement Amendment No. 2 to the First Amended and Restated Tier 1 Development Agreement.

The Development Agreement Amendment is proposed to the Russell Ranch Phase 2, Lots 24-32 Development Agreement including Amendment No. 3 to the First Amended and Restated Tier 1 Development between the City of Folsom and Lennar Homes LLC. The recommended changes are minor in nature and include referencing recent entitlements and do not change the unit count within the Folsom Plan Area Specific Plan.

City staff conducted a thorough review of the proposed modifications to the development agreement and is supportive of the Development Agreement Amendment.

### **FINANCIAL IMPACT**

No financial impact is anticipated with approval of the Development Agreement amendment associated Russell Ranch Phase 2 Lots 24-32 Project, as the project will not result in any changes in the total number of residential units or the total amount of commercial square footage within the Folsom Plan Area Specific Plan. The Development Agreement amendment simply reflects recent entitlements.

### **ENVIRONMENTAL REVIEW**

Ascent Environmental Consultants prepared an analysis of the Project dated November 16, 2021. The City certified the FPASP EIR/EIS on June 28, 2011. Several addendums and subsequent environmental documents have been approved since 2011. The FPASP was updated in 2018 to include all the various approved plan amendments and mapping



modifications made since the first approval in 2011. As amended, the FPASP provides for additional residential development, up to a total of 11,461 housing units.

Although the Project would result in a population increase from what was approved in 2018, the population for the Russell Ranch development overall would remain less than what was originally approved when the FPASP was adopted. Based on the analysis, the impacts of the Project are determined to be adequately addressed by the FPASP EIR/EIS, the Russell Ranch EIR, and the Russell Ranch Lots 24-32 Environmental Checklist and Addendum. No new impacts as a result of the Project have been identified.

### **ATTACHMENTS**

1. Ordinance No. 1323 - An Uncodified Ordinance of the City of Folsom Approving Amendment No. 3 to the Amended and Restated Tier 1 Development Agreement Between the City of Folsom and Lennar Homes of California, LLC Relative to the Russell Ranch Phase 2 Lots 24-32 Project (Second Reading and Adoption)

Submitted,



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PAM JOHNS  
Community Development Director

**ORDINANCE NO. 1323**

**AN UNCODIFIED ORDINANCE OF THE CITY OF FOLSOM APPROVING  
AMENDMENT NO. 3 TO THE AMENDED AND RESTATED TIER 1 DEVELOPMENT  
AGREEMENT BETWEEN THE CITY OF FOLSOM AND LENNAR HOMES OF  
CALIFORNIA, LLC RELATIVE TO THE RUSSELL RANCH PHASE 2 LOTS 24-32  
PROJECT**

**WHEREAS**, a Final Environmental Impact Report/Environmental Impact Statement for the Folsom Plan Area Specific Plan was prepared and certified by the City Council on June 11, 2011, and the Sacramento Local Agency Formation Commission approved the City's annexation of the Folsom Plan Area on January 18, 2012; and

**WHEREAS**, pursuant to the authority in Sections 65864 through 65869.5 of the Government Code, the City Council, following a duly notified public hearing on May 12, 2015, approved the Tier 1 Development Agreement relative to the Folsom Area Specific Plan (Tier 1 DA) for the Russell Ranch Phases 1-3.; and

**WHEREAS**, the proposed Russell Ranch Phase 2 Lots 24-32 Project consists of the development of 208 unit traditional residential community located within the Folsom Plan Area Specific Plan; and

**WHEREAS**, the City, the developer of the Russell Ranch Lots 24-32 Project desire to amend the DA in order to provide a minor update to reflect recent entitlements to provide greater certainty and clarity to matters that are common, necessary and essential for the development of the project; and

**WHEREAS**, the Planning Commission, at its regular meeting on December 15, 2021, considered Amendment No. 3 to the First Amended and Restated Tier 1 Development Agreement by and between the City of Folsom and Lennar Homes of California, LLC relative to the Russell Ranch Lots 24-32 Project at a duly noticed public hearing as prescribed by law, and recommended that the City Council approve said Amendment No. 3; and

**WHEREAS**, all notices have been given at the time and in the manner required by State Law and the Folsom Municipal Code.

**NOW, THEREFORE**, the City Council of the City of Folsom hereby does ordain as follows:

## **SECTION 1 FINDINGS**

- A. The above recitals are true and correct and incorporated herein by reference.
- B. The Amendment No. 3 to the First Amended and Restated Tier 1 Development Agreement by and between the City of Folsom and Lennar Homes, LLC is consistent with the objectives, policies, general land uses and programs specified in the City's General Plan and the Folsom Plan Area Specific Plan.
- C. The Amendment No.3 to the First Amended and Restated Tier 1 Development Agreement is in conformity with public convenience, general welfare, and good land use practices.
- D. The Amendment No. 3 will not be detrimental to the health, safety, and general welfare of persons residing in the immediate area, nor be detrimental or injurious to property or persons in the general neighborhood or to the general welfare of the residents of the City as a whole.
- E. The Amendment No. 3 will not adversely affect the orderly development of property or the preservation of property values.
- F. The Amendment No. 3 has been prepared in accordance with, and is consistent with, Government Code Sections 65864 through 65869.5, and City Council Resolution No. 2370.
- G. All notices have been given at the time and in the manner required by State Law and the Folsom Municipal Code.
- H. The Amendment No. 3 is consistent with the Environmental Impact Report / Environmental Impact Statement for the Folsom Plan Area Specific Plan certified by the City Council on June 11, 2011. Based on the analysis, the impacts of the Project are determined to be adequately addressed by the FPASP EIR/EIS, the Russell Ranch EIR, and the Russell Ranch Lots 24-32 Environmental Checklist and Addendum. No new impacts as a result of the Project have been identified, which are incorporated herein by reference. None of the events in Sections 15162 and 15163 of the CEQA Guidelines exists which warrant the preparation of a subsequent EIR or supplemental EIR.

## **SECTION 2 APPROVAL OF AMENDMENT TO DEVELOPMENT AGREEMENT**

The Mayor is hereby authorized and directed to execute the Amendment No. 3 to the Amended and Restated Tier 1 Development Agreement by and between the City of Folsom and Lennar Homes of California, LLC on behalf of the City after the effective date of this Ordinance.

**SECTION 3 SEVERABILITY**

If any section, subsection, sentence, clause, or phrase in this Ordinance or any part thereof is for any reason held to be unconstitutional, invalid, or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council declares that it would have passed each section irrespective of the fact that any one or more section, subsection, sentence, clause, or phrase be declared unconstitutional, invalid, or ineffective.

**SECTION 4 EFFECTIVE DATE**

This ordinance shall become effective thirty (30) days from and after its passage and adoption, provided it is published in full or in summary within twenty (20) days after its adoption in a newspaper of general circulation in the City.

This ordinance was introduced and the title thereof read at the regular meeting of the City Council on January 25, 2022 and the second reading occurred at the regular meeting of the City Council on February 8, 2022.

On a motion by Council Member \_\_\_\_\_ seconded by Council Member \_\_\_\_\_, the foregoing ordinance was passed and adopted by the City Council of the City of Folsom, State of California, this 8<sup>th</sup> day of February 2022, by the following roll-call vote:

- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Kerri M. Howell, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK



CITY OF  
**FOLSOM**  
COURTEOUS BY NATURE

## Folsom City Council Staff Report

<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10792 - A Resolution Authorizing the City Manager to Execute a Program Supplement Agreement to Administering Agency-State Agreement 03-5288S21 for the Highway Safety Improvement Program Cycle 10 Traffic Safety Project
<b>FROM:</b>	Public Works Department

### RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 10792 – A Resolution Authorizing the City Manager to Execute a Program Supplement Agreement to Administering Agency-State Agreement 03-5288S21 for the Highway Safety Improvement Program Cycle 10 Traffic Safety Project.

### BACKGROUND / ISSUE

The Fixing America's Surface Transportation Act (FAST) was signed into law on December 4, 2015. Under FAST, the Highway Safety Improvement Program (HSIP) is a core federal-aid program to States for the purpose of achieving a significant reduction in fatalities and serious injuries on all public roads. The California Department of Transportation (Caltrans) Division of Local Assistance (DLA) manages California's local agency share of HSIP funds. California's Local HSIP focuses on infrastructure projects with nationally recognized crash reduction factors (CRFs). Local HSIP projects must be identified based on crash experience, crash potential, crash rate, or other data-supported means.

Using the data-based conclusions and recommendations of the draft 2021 Local Road Safety Plan (LRSP), the Public Works Department applied for and received funding for the HSIP funded project identified in the table below:

Location of Work	Description of Work	HSIP Funds (State)	Local Match Funds
<ul style="list-style-type: none"> <li>• Folsom Boulevard/Natoma Station Drive</li> <li>• Blue Ravine Road/Flower Drive</li> <li>• Natoma Station Drive</li> <li>• E. Bidwell Street/Blue Ravine Road</li> <li>• Oak Ave Parkway</li> <li>• Broadstone Parkway</li> <li>• Glenn Drive</li> <li>• Creekside Drive</li> <li>• Folsom Auburn Road/Oak Avenue Parkway Folsom Lake Crossing</li> <li>• E. Natoma Street/Prison Road</li> <li>• Green Valley Road</li> <li>• Iron Point Road/Willard Drive</li> </ul>	<p>Improve signal hardware and signal timing and install raised pavement markers and striping.</p>	<p>\$ 792,300</p>	<p>\$ 792,300</p>

Caltrans requires a Program Supplement Agreement to the Administering Agency–State Agreement for projects administered through Caltrans. Prior to invoicing Caltrans for reimbursable costs, the city must return the fully executed Program Supplement Agreements.

Staff recently advertised Requests for Proposals to Provide Professional Engineering Services for the Signal Hardware. The contract for those professional services will be presented to City Council in a separate staff report during tonight’s City Council meeting for review and approval.

**POLICY / RULE**

Caltrans requires that the executed Program Supplement Agreement is accompanied with a certified Resolution that clearly identifies the representative who is authorized to sign on the Agency’s behalf.

**ANALYSIS**

The City of Folsom is required to execute the Program Supplement Agreement with Caltrans Local Assistance prior to invoicing Caltrans for any reimbursable costs.

**FINANCIAL IMPACT**

The City was awarded HSIP funds in the amount of \$1,584,600 for this project. The City’s match is reimbursed at a percentage of 50% or \$792,300. The matching funds will utilize Local Transportation Improvement funds from the Transportation Improvement Fund (Fund 446).

**ENVIRONMENTAL REVIEW**

As part of the Preliminary Engineering phase of this project, an analysis will be performed to determine compliance with the California Environmental Quality Act (CEQA).

**ATTACHMENT**

Resolution No. 10792 - A Resolution Authorizing the City Manager to Execute a Program Supplement Agreement to Administering Agency-State Agreement 03-5288S21 for the Highway Safety Improvement Program Cycle 10 Traffic Safety Project

Submitted,

A handwritten signature in blue ink, appearing to read "Mark Rackovan", is written over a horizontal line.

Mark Rackovan, PUBLIC WORKS DIRECTOR

**RESOLUTION NO. 10792**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROGRAM SUPPLEMENT AGREEMENT TO ADMINISTERING AGENCY-STATE AGREEMENT 03-5288S21 FOR THE HIGHWAY SAFETY IMPROVEMENT PROGRAM CYCLE 10 TRAFFIC SAFETY PROJECT**

**WHEREAS**, the Public Works Department applied for and received Highway Safety Improvement Program (HSIP) grant funds for the Signal Hardware and Timing Project; and

**WHEREAS**, the executed Supplement Agreement must be returned to Caltrans prior to invoicing for any reimbursable expenses; and

**WHEREAS**, Caltrans requires that the signed Program Supplement Agreement is accompanied with a certified Resolution that clearly identifies the representative who is authorized to sign on the Agency’s behalf; and

**WHEREAS**, the matching funds for Highway Safety Improvement Program will utilize Local Transportation Improvement funds from the Transportation Improvement Fund (Fund 446); and

**WHEREAS**, funds received will be credited to the Transportation Improvement Fund (Fund 446); and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute a Program Supplement Agreement to Administering Agency-State Agreement 03-5288S21 for the Highway Safety Improvement Program Cycle 10 Traffic Safety Project.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of February 2022, by the following roll-call vote:

- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Kerri M. Howell, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK





CITY OF  
**FOLSOM**  
ESTABLISHED 1857

## Folsom City Council Staff Report

<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10793 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Highway Safety Improvement Program Cycle 10 Traffic Safety Project and Appropriation of Funds
<b>FROM:</b>	Public Works Department

### RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 10793 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Highway Safety Improvement Program Cycle 10 Traffic Safety Project and Appropriation of Funds.

### BACKGROUND / ISSUE

The Fixing America's Surface Transportation Act (FAST) was signed into law on December 4, 2015. Under FAST, the Highway Safety Improvement Program (HSIP) is a core federal-aid program to States for the purpose of achieving a significant reduction in fatalities and serious injuries on all public roads. California's Local HSIP focuses on infrastructure projects with nationally recognized crash reduction factors (CRFs). Local HSIP projects must be identified based on crash experience, crash potential, crash rate, or other data-supported means.

Using the data-based conclusions and recommendations of the draft 2021 Local Road Safety Plan (LRSP), the Public Works Department applied for and received funding for three separate HSIP funded projects.

In October 2021, City Council approved Resolution No. 10730 - A Resolution Authorizing the City Manager to Execute Program Supplement Agreements to Administering Agency-State Agreement 03-5288S21. One of the three projects that received HSIP funding, identified in

Resolution No. 10730 as the HSIP Cycle 10 Traffic Safety Project, is the subject of this engineering design. Due to the project’s reimbursement rate of 50%, a resolution specific to this project needs to be signed, and the agreement will be presented to City Council in a separate staff report during tonight’s City Council meeting for review and approval.

Project specifics are shown in the table below:

Location of Work	Description of Work	HSIP Funds (State)	Local Match Funds
<ul style="list-style-type: none"> <li>• Folsom Boulevard &amp; Natoma Station Drive</li> <li>• Blue Ravine Drive &amp; Flower Drive</li> <li>• Blue Ravine Drive &amp; Natoma Station Drive</li> <li>• Blue Ravine Drive &amp; East Bidwell Street</li> <li>• East Bidwell Street &amp; Oak Avenue Parkway</li> <li>• East Bidwell Street &amp; Broadstone Parkway</li> <li>• East Bidwell Street &amp; Glenn Drive</li> <li>• East Bidwell Street &amp; Creekside Drive</li> <li>• Folsom Auburn Road &amp; Oak Ave Parkway</li> <li>• Folsom Auburn Road &amp; Folsom Lake Crossing</li> </ul>	<p>Improve signal hardware, signal timing, and installation of raised pavement markers and striping.</p>	<p>\$ 792,300</p>	<p>\$792,300</p>

The scope of the Design and Consulting Services Contract with Kimley-Horn will consist of field investigations, preparing base maps and utility research, new traffic counts at project intersections to support evaluation of operational improvements such as flashing yellow arrow implementation and to collect 85<sup>th</sup> percentile speeds data for advanced dilemma zone detection consideration and evaluation. Additionally, project plans, specifications, and estimates, bidding and construction support services will be provided by this project.

Staff publicly advertised a Request for Proposals to provide Professional Engineering Services on September 20, 2021 and received three proposals on December 7, 2021. Proposals were received from TJKM, Dokken Engineering, and Kimley-Horn and Associates, Inc. (Kimley Horn).

**POLICY / RULE**

Section 2.36.080 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$66,141 or greater shall be awarded by the City Council.

**ANALYSIS**

The proposal review panel consisted of three Public Works staff members. Each panel member individually reviewed and scored the proposals as described in the Proposal Evaluation/Consultant Selection section of the RFP. Each panel member was given a scoring matrix, with the results of those reviews shown below

	Reviewer A			Reviewer B			Reviewer C		
	TJKM	Dokken	Kimley Horn	TJKM	Dokken	Kimley Horn	TJKM	Dokken	Kimley Horn
Understanding of Work (30 Points)	25	18	27	28	28	29	15	25	28
Experience with Similar Work (20 Points)	13	10	15	19	18	19	18	15	18
Project Team (20 Points)	15	8	15	18	17	18	20	20	20
Familiarity with State Procedures (10 Points)	10	10	10	7	10	8	10	10	10
Financial Responsibility (10 Points)	2	7	10	9	9	9	10	10	10
Proposal Quality (10 Points)	5	5	10	9	8	9	5	6	10
<b>Scoring Total</b>	<b>70</b>	<b>58</b>	<b>87</b>	<b>90</b>	<b>90</b>	<b>92</b>	<b>78</b>	<b>86</b>	<b>96</b>

Kimley Horn was unanimously scored as the top ranked candidate, scoring high marks in their understanding of the work to be completed, similar experience with similar projects and proposal quality. City Staff is very comfortable recommending Kimley Horn for the award of this contract based on their submitted proposal for this project and their prior experience with the City of Folsom producing high quality and cost-effective projects.

**FINANCIAL IMPACT**

The City was awarded State HSIP funds in the amount of \$1,584,600 for this project. The City’s match is reimbursed at a percentage of 50% or \$792,300. The design portion of this project has been allocated for \$264,200 with up to \$132,100 in HSIP funds and \$132,100 in City matching funds. The design contract with Kimley Horn would be authorized for a not to exceed amount of \$95,364.75. Staff is requesting an appropriation in the amount of \$95,365 from the Transportation Improvement Fund (Fund 446) for this project, which 50% or \$47,682.37 will be reimbursed to that fund through Caltrans invoicing.

It should be noted that the cost estimate from Kimley Horn to provide these services was 50% to 60% less than the cost of the other two proposals. Staff determined that Kimley Horn was

able to utilize their past experience with the City of Folsom's traffic signal network to accomplish cost savings in the preliminary and design phase of this project.

**ENVIRONMENTAL REVIEW**

The scope of Kimley Horn's professional services includes providing environmental evaluations and a technical memorandum that will be submitted to Caltrans for approval of the project as it pertains to the California Environmental Quality Act (CEQA).

**ATTACHMENT**

Resolution No. 10793 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Highway Safety Improvement Program Cycle 10 Traffic Safety Project and Appropriation of Funds

Submitted,



Mark Rackovan, PUBLIC WORKS DIRECTOR

**RESOLUTION NO. 10793**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN AND CONSULTING SERVICES CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE HIGHWAY SAFETY IMPROVEMENT PROGRAM CYCLE 10 TRAFFIC SAFETY IMPROVEMENTS PROJECT AND APPROPRIATION OF FUNDS**

**WHEREAS**, using recommendations of the 2021 Local Road Safety Plan, the Public Works Department applied for and received Highway Safety Improvement Program (HSIP) Cycle 10 funds in the amount of \$1,584,600 for the design and construction of roadway safety countermeasures and signal timing changes at various signalized intersections throughout Folsom; and

**WHEREAS**, a Request for Proposal to provide Professional Engineering Services was publicly advertised on September 20, 2021 and on December 7, 2021 proposals were received from TJKM, Dokken Engineering, and Kimley-Horn and Associates, Inc.; and

**WHEREAS**, the proposals were individually reviewed by a proposal review panel consisting of three Public Works Employees, with Kimley-Horn and Associates, Inc. being chosen as the most qualified firm by all reviewers; and

**WHEREAS**, there are matching funds of 50% required to utilize these HSIP funds; and

**WHEREAS**, there is sufficient funding available for the matching funds in the Local Transportation Improvement Fund (Fund 446); and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Highway Safety Improvement Program Cycle 10 Traffic Safety Improvements Project for the not-to-exceed amount of \$95,364.75.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Finance Director is authorized to appropriate \$95,365 from the Transportation Improvement Fund (Fund 446) as contract cost along with additional revenue of \$47,682.37 with the remainder to be from fund balance.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of February 2022, by the following roll-call vote:

- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Kerri M. Howell, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK



CITY OF  
**FOLSOM**  
CITY FOUNDED BY PIONEERS

## Folsom City Council Staff Report

<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10794 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Blue Ravine Road Pavement Condition Investigation and Rehabilitation Analysis
<b>FROM:</b>	Public Works Department

### RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 10794 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Blue Ravine Road Pavement Condition Investigation and Rehabilitation Analysis.

### BACKGROUND / ISSUE

The Public Works Department manages the City of Folsom’s Pavement Management Program, which includes funding for the inspection, condition analysis, repair, resurfacing and maintenance of roadways in the City.

This project will analyze the pavement on Blue Ravine Road between Prairie City Road and Oak Avenue Parkway. The Pavement Condition Index (PCI) is a numerical index between 0 and 100 which is used to indicate the general condition of a pavement section, with 0 representing the worst possible condition and 100 representing the best possible condition. On this section of roadway, the PCI ranges between 34 and 85, with most of the pavement in the 40 to 60 range, which equates to fair and poor conditions.

The pavement analysis will consist of a visual inspection, various locations of pavement cores to determine asphalt/subbase thickness, materials testing for asphalt composition and the use of a Falling Weight Deflectometer (FWD) to determine actual pavement strength. Utilizing this data, Kimley-Horn and Associates, Inc. (Kimley Horn) will provide a rehabilitation

recommendation report and will work with City staff to develop project Plans, Specifications and Estimate for a Summer 2022 Pavement Rehabilitation Project. The award for a construction contract will be presented to City Council at that time.

**POLICY / RULE**

Section 2.36.080 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$66,141 or greater shall be awarded by the City Council.

**ANALYSIS**

A Request for Proposals to provide Professional Engineering Services was publicly advertised on December 2, 2021. On January 12, 2022, five proposals were received from the following firms: Kimley Horn, REY Engineers, Geocon, NCE and Crawford & Associates.

The proposals were reviewed and analyzed based on the following criteria: understanding of work, experience with similar work, project team and proposal quality.

Although all firms are qualified to perform this type of work, Kimley Horn was ultimately chosen due to their outstanding project team, which consists of Geocon, Quality Engineering Solutions and Unico Engineering. Geocon will perform pavement coring and materials testing, Quality Engineering Solutions will perform the FWD Non-Destructive Testing and Unico Engineering will perform any needed project surveying.

In addition, Kimley Horn has experience with Cold In-Place Recycling as a pavement rehabilitation method, which this project may likely be a candidate for.

**FINANCIAL IMPACT**

The City Council's approval of Resolution No. 10794 would authorize the execution of a Design and Consulting Services Contract with Kimley Horn for a total, not-to-exceed contract amount of \$126,322.

Funds for this contract are budgeted and available in the Street Overlay/Pavement Management Project, Project No. 8017, utilizing Measure A and Road Maintenance and Repair funds.

**ENVIRONMENTAL REVIEW**

This project has been deemed categorically exempt from environmental review due to the following exemption: Class 1: Existing Facilities (c) Existing Street Resurfacing.



**ATTACHMENT**

**Resolution No. 10794 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Blue Ravine Road Pavement Condition Investigation and Rehabilitation Analysis**

Submitted,



\_\_\_\_\_  
Mark Rackovan, PUBLIC WORKS DIRECTOR

**RESOLUTION NO. 10794**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN AND CONSULTING SERVICES CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE BLUE RAVINE ROAD PAVEMENT CONDITION INVESTIGATION AND REHABILITATION ANALYSIS**

**WHEREAS**, the Public Works Department has identified Blue Ravine Road between Prairie City Road and Oak Avenue Parkway as needing pavement rehabilitation; and

**WHEREAS**, Blue Ravine Road is a major regional arterial and due to the severe pavement distresses a detailed pavement analysis should be performed to assist in determining the correct pavement rehabilitation method(s); and

**WHEREAS**, a Request for Proposal to provide Professional Engineering Services was publicly advertised on December 2, 2021 and on January 12, 2022 proposals were received from Kimley-Horn and Associates, Inc., REY Engineers, Geocon, NCE and Crawford & Associates.; and

**WHEREAS**, the proposals were reviewed and analyzed based on the criteria outlined in the Request for Proposals with Kimley-Horn and Associates, Inc. being chosen as the most qualified firm; and

**WHEREAS**, funds for the contract are budgeted and available in the Street Overlay/Pavement Management Project, Project No. 8017,utilizing Measure A and Road Maintenance and Repair funds; and

**WHEREAS**, the agreement will be for the not to exceed amount of \$126,322; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Blue Ravine Road Pavement Condition Investigation and Rehabilitation Analysis in the amount of \$126,322

**PASSED AND ADOPTED** this 8<sup>th</sup> day of February 2022, by the following roll-call vote:

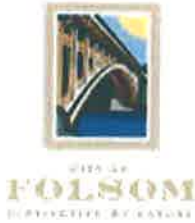
- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Kerri M. Howell, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK

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## Folsom City Council Staff Report

<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10795 – A Resolution Revising the Boundary of the Pilot Residential Permit Parking Program in the Historic District
<b>FROM:</b>	Public Works Department

### RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 10795 – A Resolution Revising the Boundary of the Pilot Residential Permit Parking Program in the Historic District.

### BACKGROUND / ISSUE

At the September 28, 2021 meeting, the City Council approved Resolution No. 10707, which authorized staff to implement a temporary residential permit parking program in the Historic District. The boundaries of the permit program were limited to Figueroa Street between Scott Street and Reading Street, Scott Street between Sutter Street and Figueroa Street, and the half-blocks along Wool Street and Decatur Street between Figueroa Street and the Sutter/Figueroa alley. The temporary residential permit parking program took effect on December 17, 2021 and will be in effect for six months, ending in May 2022.

At the January 25, 2022 meeting, resident Joe Gagliardi addressed the City Council under the Business From the Floor portion of the agenda to request that the boundary of the permit parking zone be extended all the way to Sutter Street to make residents that live on Sutter Street eligible to receive permits

### POLICY / RULE

Section 22507(a) of the California Vehicle Code authorizes local governing bodies to prohibit or restrict the parking of vehicles on certain streets, or portions of thereof, during all or certain

hours of the day, and to designate certain streets upon which preferential parking privileges are given to residents adjacent to the streets for their use and the use of their guests, under which the residents may be issued a permit that exempt them from the parking restrictions.

**ANALYSIS**

The current boundary of the permit parking program includes the following road segments:

- Figueroa Street between Scott Street and Reading Street
- Scott Street between Sutter Street and Figueroa Street
- Wool Street between the Sutter/Figueroa alley and Figueroa Street
- Decatur Street between the Sutter/Figueroa alley and Figueroa Street

With the proposed adjustment, the resulting permit parking program boundary would be:

- Figueroa Street between Scott Street and Reading Street
- Scott Street between Sutter Street and Figueroa Street
- Wool Street between Sutter Street and Figueroa Street (extended)
- Decatur Street between Sutter Street and Figueroa Street (extended)

The proposed boundary adjustment is depicted in the attached Figure 1.

**FINANCIAL IMPACT**

There is no significant financial impact associated with this item.

**ENVIRONMENTAL REVIEW**

None required.

**ATTACHMENTS**

1. Figure 1: Historic District Residential Parking Permit Boundary
2. Resolution No. 10795 – A Resolution Revising the Boundary of the Pilot Residential Permit Parking Program in the Historic District

Submitted,



Mark Rackovan, PUBLIC WORKS DIRECTOR

# Attachment 1

# Figure 1: Historic District Residential Permit Parking Boundary

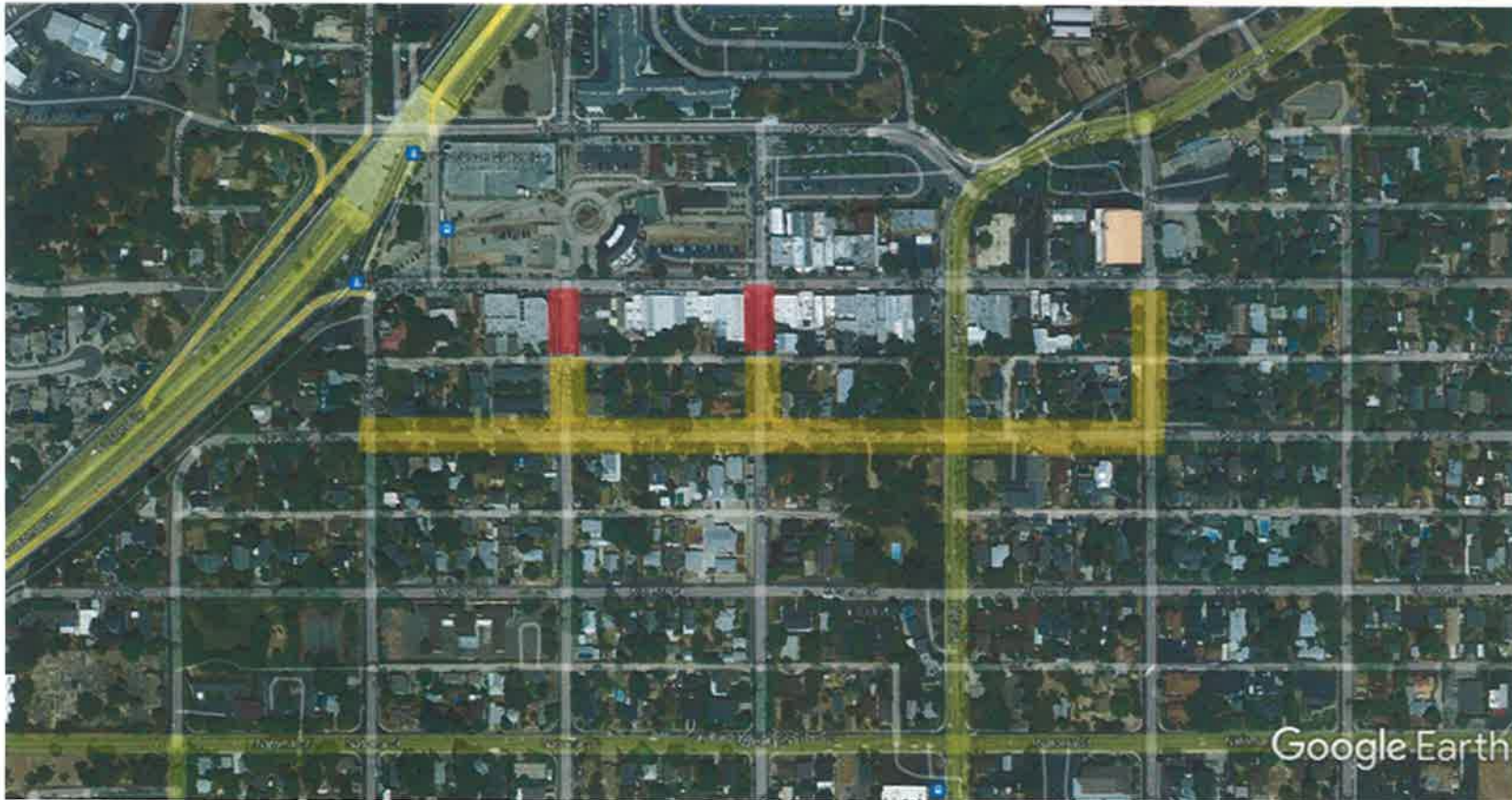


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FOLSOM

## Legend

Yellow: Current Permit Boundary

Red: Proposed Addition to Permit Boundary





## Attachment 2

**RESOLUTION NO. 10795**

**A RESOLUTION REVISING THE BOUNDARY OF THE PILOT RESIDENTIAL PERMIT PARKING PROGRAM IN THE HISTORIC DISTRICT**

**WHEREAS**, on September 28, 2021 the City Council approved Resolution No 10707, which established a temporary residential permit parking program; and

**WHEREAS**, the approved boundary of the temporary permit program was limited to Figueroa Street between Scott Street and Reading Street, Scott Street between Sutter Street and Figueroa Street, Wool Street between Figueroa Street and the Sutter/Figueroa alley and Decatur Street between Figueroa Street and the Sutter/Figueroa alley; and

**WHEREAS**, at the January 25, 2022 Council meeting a resident requested that the boundary be extended to Sutter Street in order to make Sutter Street residents eligible to receive parking permits; and

**WHEREAS**, the boundary would be extended along Wool Street and Decatur Street from the Sutter/Figueroa alley to Sutter Street:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom hereby approves the revised boundary of the pilot residential permit parking program in the Historic District as set forth in this Resolution.

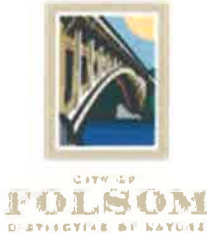
**PASSED AND ADOPTED** this 8<sup>th</sup> day of February 2022, by the following roll-call vote:

- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Kerri M. Howell, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK



# Folsom City Council Staff Report



<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10796 – A Resolution Authorizing the City Manager to Execute a Contract with Doug Veerkamp General Engineering Inc. for Construction of the 405 Natoma Station Drive Exterior ADA Upgrades and Appropriation of Funds
<b>FROM:</b>	Parks and Recreation Department

### **RECOMMENDATION / CITY COUNCIL ACTION**

The Parks and Recreation Department recommends that the City Council pass and adopt Resolution No. 10796 – A Resolution Authorizing the City Manager to Execute a Contract with Doug Veerkamp General Engineering, Inc. for Construction of the 405 Natoma Station Drive Exterior ADA Upgrades and Appropriation of Funds.

### **BACKGROUND / ISSUE**

The Parks and Recreation Department is responsible for the maintenance of existing infrastructure (building and parking lot) located at 405 Natoma Station Drive. The Exterior ADA Upgrades project focuses on correcting non-compliant exterior building access issues that were identified in a 2021 CASp (Certified Access Specialist) report to comply with the Americans with Disabilities Act (ADA) and the City of Folsom’s ADA Transition Plan.

This project can be broken down into five main categories of work:

**Maintaining Building Access** – The contractor shall ensure that all entrances allow safe travel under the work zone and measures will be taken to protect pedestrian and vehicle traffic from falling debris, tools, materials, and any other hazards. The contractor shall plan to address these issues 5 days prior to commencing any work.

Site Striping and Signage – Under this item of work, the contractor shall perform all items of parking lot and accessibility paths striping and signage as shown in the project documents and CASp report.

Demolition – This portion of the project involves safe removal of concrete walkways, stairs, ramps, asphalt, signage, landscaping, and drinking fountain in the project drawings and CASp report

PCC Walkways/Curbs/Retaining walls/Handrails – Under this item, the walkways, curbs, retaining walls, and handrails will be replaced according to the specifications listed in the project documents and the City of Folsom Standard Construction Specifications.

Repave Asphalt – This portion of the project involves replacing out of compliance areas of asphalt noted in the CASp report to the specifications called out in the project documents.

**POLICY / RULE**

Section 2.36.080, Award of Contracts of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services and construction with an estimated value of \$66,141 or greater shall be awarded by City Council.

**ANALYSIS**

Parks and Recreation staff prepared the bid package, and the Project was publicly advertised on January 6, 2022. Bids were opened on January 20, 2022, with the following bids received:

1. Doug Veerkamp General Engineering, Inc.	\$ 131,970
2. Seegert Construction	\$ 160,965
3. Biondi Paving and Engineering, Inc.	\$ 167,850
4. Central Valley Engineering & Asphalt, Inc.	\$ 173,269
5. B&R Contracting.	\$ 175,000
6. B&M Builders.	\$ 193,423
7. Sierra Asphalt, Inc.	\$ 214,500

The staff estimate for this project was \$140,000. Staff has reviewed the bid presented by Doug Veerkamp General Engineering and find it to be responsive to the City’s request.

**FINANCIAL IMPACT**

The City Council’s approval of Resolution No. 00000 would authorize the execution of a Construction Contract with Doug Veerkamp General Engineering, Inc. in the amount of \$131,970 with a total project budget of \$145,167, which includes a ten percent contingency of \$13,197 for potential change orders.

The funding for the Doug Veerkamp General Engineering, Inc. contract was included in the Fiscal Year 2021-22 General Fund (Fund 010) Budget in the amount of \$150,000, which is currently available for this contract.

**ENVIRONMENTAL REVIEW**

This project has been deemed categorically exempt from environmental review.

**ATTACHMENT**

Resolution No. 10796 - A Resolution Authorizing the City Manager to Execute a Contract with Doug Veerkamp General Engineering, Inc. for Construction of the 405 Natoma Station Drive Exterior ADA Upgrades and Appropriation of Funds

Submitted,

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Lorraine Poggione, Parks and Recreation Director

**RESOLUTION NO. 10796**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH DOUG VEERKAMP GENERAL ENGINEERING, INC. FOR CONSTRUCTION OF THE 405 NATOMA STATION DRIVE EXTERIOR ADA UPGRADES AND APPROPRIATION OF FUNDS**

**WHEREAS**, the City of Folsom desires to replace existing concrete, asphalt, retaining walls, and drinking fountains identified as non-compliant in a 2021 CASp (Certified Access Specialist) report at a city-owned property located at 405 Natoma Station Drive; and

**WHEREAS**, the City of Folsom desires to comply with the Americans with Disabilities Act (ADA) and the City of Folsom’s ADA Transition Plan; and

**WHEREAS**, this project was publicly advertised on January 6, 2022, and the bids were received on January 20, 2022 with Doug Veerkamp General Engineering, Inc. being the lowest responsive and responsible bidder; and

**WHEREAS**, funds were budgeted in Fiscal Year 2021-22 for this project and are currently available ; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute a construction agreement with Doug Veerkamp General Engineering, Inc. for the ADA Upgrades at 405 Natoma Station Drive in the amount of \$131,970, with the budgeted amount to include a ten percent contingency of \$13,9197, for a total project budget of \$145,167.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of February 2022, by the following roll-call vote:

- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Kerri M. Howell, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK



## Folsom City Council Staff Report

<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10797 – A Resolution of the City Council Making Findings to Continue Teleconferencing Options for Public Meetings Under AB 361
<b>FROM:</b>	City Attorney's Office

### RECOMMENDATION / CITY COUNCIL ACTION

Staff respectfully recommends that the City Council pass and adopt the following Resolution: Resolution No 10797 - A Resolution of the City Council Making Findings to Continue Teleconferencing Options for Public Meetings Under AB 361.

### BACKGROUND / ISSUE

Pursuant to AB 361, the City Council passed Resolution No. 10737 on October 26, 2021 to allow public meetings to continue offer teleconferencing as an option. In order to continue offering teleconferencing as an option for public meetings, **City Council action is required every 30 days.**

The rapid spread of the novel coronavirus 2019 (COVID-19) throughout California and the United States caused Governor Newsom to declare a state of emergency on March 4, 2020. The Sacramento County Board of Supervisors ratified the declaration of a state of emergency by the County Health Officer on March 10, 2020, and the Folsom City Council made a similar declaration of a local emergency on March 16, 2020.

In an effort to promote social distancing and reduce the rapid spread of COVID-19, California Legislature passed Assembly Bill 361 to allow teleconferencing as an option for public meetings. AB 361 was signed into law by Governor Newsom and becomes operative on October 1, 2021.

**POLICY / RULE**

In order for the City to offer teleconferencing as an option in public meetings, **AB 361 requires findings be made every 30 days** that the nature of the emergency continues to impact the ability to meet safely in person, or that the State or local officials continue to impose or recommend social distancing.

**ANALYSIS**

California Legislature passed Assembly Bill 361 as an urgency measure to allow public meetings to offer teleconferencing as an option, provided that the local legislative body makes findings every 30 days that the nature of the emergency continues to impact the ability to meet safely in person, or that the State or local officials continue to impose or recommend social distancing.

Notwithstanding national and local vaccination efforts, new variants of COVID-19 have continued the wide spread of COVID-19 throughout communities. The COVID-19 public health emergency continues to pose a threat to the public's health and safety, and the circumstances of the State of Emergency proclaimed by Governor Newsom on March 4, 2020 have not yet been abated.

Due to the fact that the COVID-19 public health emergency continues to impact the ability to meet safely in person, and that state and local officials continue to recommend social distancing, the City Council has the ability to make necessary findings under AB 361 to allow the City to continue offer teleconferencing as an option for City public meetings.

**FINANCIAL IMPACT**

Negligible.

**ENVIRONMENTAL REVIEW**

This action is not considered a project under Section 15061(b)(3) of the California Environmental Quality Act Guidelines, and as such is exempt from environmental review.

**ATTACHMENT**

1. Resolution No. 10797 – A Resolution of the City Council Making Findings to Continue Teleconferencing Options for Public Meetings Under AB 361

Respectfully submitted,

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Steven Wang, City Attorney



**RESOLUTION NO. 10797**

**A RESOLUTION OF THE CITY COUNCIL MAKING FINDINGS TO CONTINUE TELECONFERENCING OPTIONS FOR PUBLIC MEETINGS UNDER AB 361**

**WHEREAS**, the Governor of the State of California proclaimed on March 4, 2020 a State of Emergency to exist in California as a result of the threat from the rapid spread of a respiratory illness caused by novel coronavirus 2019 (COVID-19); and

**WHEREAS**, on March 10, 2020 the Sacramento County Board of Supervisors ratified the County Public Health Officer’s Proclamation of Local Public Health Emergency in Sacramento County due to the threat to public health and safety from COVID-19; and

**WHEREAS**, on March 16, 2020, the City Council adopted Resolution No. 10408 and proclaimed the existence of a local emergency in the City of Folsom; and

**WHEREAS**, Sacramento County has documented community transmission of COVID-19, with multiple cases of diagnosed patients and fatalities, and the County Health Officer has recommended measures to promote social distancing to prevent rapid transmission of COVID-19; and

**WHEREAS**, Governor Newsom signed Assembly Bill 361 on September 16, 2021 to allow meetings of legislative bodies to be conducted via teleconference, starting October 1, 2021, provided that findings are made every 30 days to continue teleconference meetings under AB 361.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom hereby finds that it has reconsidered the circumstances of the State of Emergency, that the COVID-19 public health emergency continues to impact the ability to meet safely in person, and that State or local officials continue to impose or recommend social distancing.

**BE IT FURTHER RESOLVED** that public meetings of the City of Folsom may continue to offer teleconferencing as an option under AB 361.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of February, 2022, by the following roll-call vote:

**AYES:** Councilmember(s):

**NOES:** Councilmember(s):

**ABSENT:** Councilmember(s):

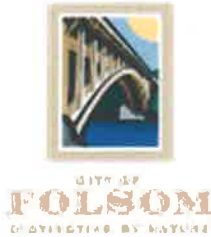
**ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Kerri M. Howell, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10798 - A Resolution Authorizing An Additional Appropriation in the Police Department Operating Budget for the Purchase of Police Equipment
<b>FROM:</b>	Police Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

Staff recommends that the City Council adopt Resolution 10798 –A Resolution Authorizing an Additional Appropriation in the Police Department Operating Budget for the Purchase of Police Equipment.

## **BACKGROUND / ISSUE**

In fiscal year 1996/97 the State of California first enacted the Citizen’s Option for Public Safety (COPS) program under Assembly Bill 3229. Under this program, cities and counties receive state funds to augment front-line police services. Grant awards are based on per capita population, with \$100,000 being the minimum guaranteed award. Government Code Section 30061 requires that these funds shall be appropriated pursuant to a request from the Police Chief or the Chief Administrator of the law enforcement agency that provides police services for the respective city. The request for use of this funding shall specify the front-line law enforcement needs of the requesting entity including the personnel, equipment, and programs that are necessary to meet those needs.

The Department currently has approximately \$140,600 of COPS funds still available for use and the department has identified several items to be purchased that would make use of these additional funds. Staff is requesting to purchase a replacement audio/video recording system for the investigations interview room, a computerized voice stress analysis system and training, replacement ballistic helmets, drone equipment, a replacement intercom system for the counter area, a plotter, and a replacement awning for the Mobile Command and Control Vehicle. These

purchases will greatly enhance the effective and safe implementation of the Department's mission.

### **POLICY / RULE**

The Citizen's Option for Public Safety program is an on-going state program, but it requires a separate budget appropriation for continued funding. The funds must be used to supplement and not supplant existing local funding for law enforcement services.

### **ANALYSIS**

The Supplemental Law Enforcement Services Funds cannot be used for administrative overhead allocations in excess of 0.5 percent, nor can the allocation be used to fund the costs of any capital project or construction project that does not directly support front-line law enforcement services.

The City of Folsom and the Folsom Police Department are committed to utilizing technology to identify and deter criminals. The Folsom Police Department is also committed to updating equipment in the department in order to provide better services to the public as well as to be as efficient with staff time as possible.

The Chief of Police requests approval to utilize AB3229 Citizen's Option for Public Safety state funds in the amount of \$127,939 for the purchase of equipment to improve police operations.

### **FINANCIAL IMPACT**

There is no financial impact to the General Fund. The projected cost of this proposal is \$127,939.33. An additional appropriation will be required for the use of the COPS funding. Staff is requesting an additional appropriation to be applied to the Police Department's FY 2021-22 Operating Budget in the amount of \$127,939 for the purchase of equipment.

### **ATTACHMENT**

Resolution No. 10798 – A Resolution Authorizing an Additional Appropriation in the Police Department Operating Budget for the Purchase of Police Equipment

Submitted,

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Richard Hillman, Chief of Police

**RESOLUTION NO. 10798**

**A RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION IN THE POLICE DEPARTMENT OPERATING BUDGET FOR THE PURCHASE OF POLICE EQUIPMENT**

**WHEREAS**, the State of California enacted the Citizen’s Option for Public Safety (COPS) program, under Assembly Bill 3229, to fund front-line law enforcement services; and

**WHEREAS**, these state funds are separate and apart from the proposed allocations from the City’s General Fund and an additional appropriation is needed; and

**WHEREAS**, the department is in need of equipment and items to be purchased will include audio/video recording equipment, computerized voice stress analysis and training, ballistic helmets, drone equipment, a plotter, intercom system and a replacement awning; and

**WHEREAS**, sufficient previously received COPS funds are available for use in the amount of \$127,939.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the Finance Director to appropriate an additional \$127,939 of COPS funding receipts to the Police Department Operating Budget in the General Fund (Fund 010) to be used for the purchase of equipment

**PASSED AND ADOPTED** this 8th day of February, 2022, by the following roll-call vote:

- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Kerri M. Howell, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK

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CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

# Folsom City Council Staff Report



<b>MEETING DATE:</b>	2/8/2022
<b>AGENDA SECTION:</b>	Public Hearing
<b>SUBJECT:</b>	Public Hearing No. 4 Under the California Voting Rights Act Regarding the Composition of the City’s Voting Districts Pursuant to Elections Code Section 10010
<b>FROM:</b>	City Attorney's Office

### RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends that the City Council hold the **fourth** of five public hearings to: (1) receive community input on the eight “focus” maps selected by the City Council on January 11, 2022, (2) select one “preferred” map for further consideration, (3) discuss election sequencing, and (4) provide direction for the next public hearing scheduled for February 22, 2022.

### BACKGROUND / ISSUE

On July 27, 2021, the City Council adopted a Resolution of Intention to transition from at-large to by-district elections. This is the fourth of five required public hearings to start the transition process.

### POLICY / RULE

California Government Code Section 34886 authorizes the legislative body of a city to adopt an ordinance that requires the members of the legislative body to be elected “by district”. The change must be made in furtherance of the purposes of the California Voting Rights Act.

## ANALYSIS

### 1. SUMMARY OF PAST PUBLIC HEARINGS

The process to transition to by-district election requires five public hearings where the community is invited to provide input regarding the composition of future City Council districts. Pursuant to California Elections Code Section 10010, the first two public hearings to inform the public about the districting process (held on September 14 and October 12, 2021) are required before any map of district boundaries for the proposed voting districts can be drawn. The Council reviewed proposed maps at the third public hearing on January 11, 2022 and identified 8 focus maps.

At this fourth public hearing, the City Council is requested to further review the focus maps, receive public input and comment, identify a “preferred” map, as well as to discuss election sequencing. The City Council will adopt a final district map at the fifth public hearing.

### 2. ELECTION SEQUENCING

As the City transitions from at-large to by-district elections, the City Council must set a “sequence of elections” as required by the Elections Code so that the terms of the Councilmembers remain staggered pursuant to the City Charter, with 3 Councilmembers elected for a four-year term in 2022 and every 4 years thereafter, and 2 Councilmembers elected for a four-year term in 2024 and every 4 years thereafter.

Accordingly, when the City Council adopts a final district map, the Council will also have to **identify which 3 Council Districts will be up for election in 2022 and which 2 Council Districts will be up for election in 2024.** In determining the sequence of the district elections, the City Council is required to give special consideration to the purpose of the California Voting Rights Act (i.e., not to impair the ability of voters who are members of a race, color or language minority group to elect candidates of their choice or their ability to influence the outcome of an election) and shall take into account the preferences expressed by members of the districts.

In a Council District sequenced for election in 2022 or 2024 that has no currently serving Councilmember, any eligible registered voter in that Council District may run for election in that District.

A Councilmember whose term ends in 2022 residing in a Council District sequenced for the 2022 election can run for election in 2022 to represent that Council District. Similarly, a Councilmember whose term ends in 2024 residing in a Council District sequenced for the 2024 election can run for election in 2024 to represent that Council District.

A Councilmember whose term ends in 2022 residing in a Council District sequenced for the 2024 election will leave office at the end of his or her term in 2022, and can run for election when that District is up for election in 2024.



A Councilmember whose term ends in 2024 residing in a Council District sequenced for the 2022 election has the option to either serve out his or her term representing the City at-large until 2024, or run for election in 2022 to represent that Council District for a new four-year term. If the Councilmember chooses to run in 2022 and wins a new four-year term representing the District, a vacancy for the remaining two years of that Councilmember's at-large term will be filled by the City Council by appointment or special election.

### **3. MAPPING CRITERIA**

Cities must comply with the following legally required criteria under federal and state law:

1. Each district must have substantially equal population as determined by the census.
2. Race cannot be the predominant factor or criteria when drawing districts.
3. Council districts shall not be adopted for the purpose of favoring or discriminating against a political party.
4. Incarcerated persons may not be counted toward a city's population, except if their last known place of residence is assigned to a census block in the city.
5. The districting plan must comply with the Federal Voting Rights Act, which prohibits districts from diluting minority voting rights and encourages a majority-minority district if the minority group is sufficiently large and such a district can be drawn without race being the predominant factor.
6. The City Council shall adopt district boundaries using the following criteria as set forth in the following order of priority:
  - A. To the extent practicable, council districts shall be geographically contiguous. Areas that meet only at the points of adjoining corners are not contiguous. Areas that are separated by water and not connected by a bridge, tunnel, or regular ferry service are not contiguous.
  - B. To the extent practicable, the geographic integrity of any local neighborhood or local community of interest shall be respected in a manner that minimizes its division. A "community of interest" is a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation (e.g., school district boundaries, neighborhood boundaries, homeowners' associations, retail/commercial districts, etc.). Communities of interest do not include relationships with political parties, incumbents, or political candidates.
  - C. Council district boundaries should be easily identifiable and understandable by residents. To the extent practicable, council districts shall be bounded by natural and artificial barriers, by streets, or by the boundaries of the city.

- D. To the extent practicable, and where it does not conflict with the preceding criteria, council districts shall be drawn to encourage geographical compactness in a manner that nearby areas of population are not bypassed in favor of more distant populations.

#### 4. PUBLIC HEARING SCHEDULE

The City has scheduled the required public hearings as follows:

<b>Date</b>	<b>Meeting Type</b>	<b>Public Hearing</b>	<b>Item Topic at Meeting</b>
9/14/2021	Public Hearing	<b>1</b>	<b>Completed.</b> Public input on composition of districts (before maps are drawn, hold 2 public hearings on composition of districts over period of no more than 30 days)
10/12/2021	Public Hearing	<b>2</b>	<b>Completed.</b> Continue to receive public input on composition of districts (must be held within 30 days of Public Hearing No. 1)
1/11/2022	Public Hearing	<b>3</b>	<b>Completed.</b> Discussion of proposed district maps. First draft of map must be published 7 days before Public Hearing No. 3
2/8/2022	Public Hearing	<b>4</b>	Public input and identify preferred District Map (hold 2 public hearings within 45 days of Public Hearing No. 3). Discuss sequence of elections
2/22/2022	Public Hearing	<b>5</b>	Adoption of District Map, transition to district elections Ordinance introduced
3/8/2022	Regular Meeting		Second reading of Ordinance (effective 30 days after)

To increase public awareness of the transition to district elections, the City has activated a variety of public communication channels to engage the Folsom community. Districting information is featured on the City's website and City newsletters. Numerous frequently asked questions have been posted on the dedicated districting webpages on the City's website.

## **5. NEXT PUBLIC HEARING**

At the fifth public hearing scheduled for February 22, 2022, the City Council will adopt a final district map and introduce an Ordinance to complete the transition process. The public is encouraged to provide input via emails to [attydept@folsom.ca.us](mailto:attydept@folsom.ca.us). Input may also be dropped off at City Hall. The City Council is the final decision-making body on adopting district boundaries.

## **FINANCIAL IMPACT**

The services of a demographer are required to assist the City transition to a by-district election system under specific aggressive timelines as required by the California Elections Code. Staff anticipates the cost to be approximately \$40,000.

## **ENVIRONMENTAL REVIEW**

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment (CEQA Guidelines §15061(c)(3)), or is otherwise not considered a project as defined by Public Resources Code §21065 and CEQA Guidelines §15060(c)(3) and §15378. The Council's decision regarding by-district elections meets the above criteria and is not subject to CEQA. No environmental review is required.

## **ATTACHMENTS**

1. Two maps prepared by the City's demographer based on City Council guidance at the January 11, 2022, meeting
2. Eight focus maps selected by the City Council at the January 11, 2022, meeting
3. Sequencing Scenarios
4. Public comment on review of 8 district maps

Respectfully submitted,

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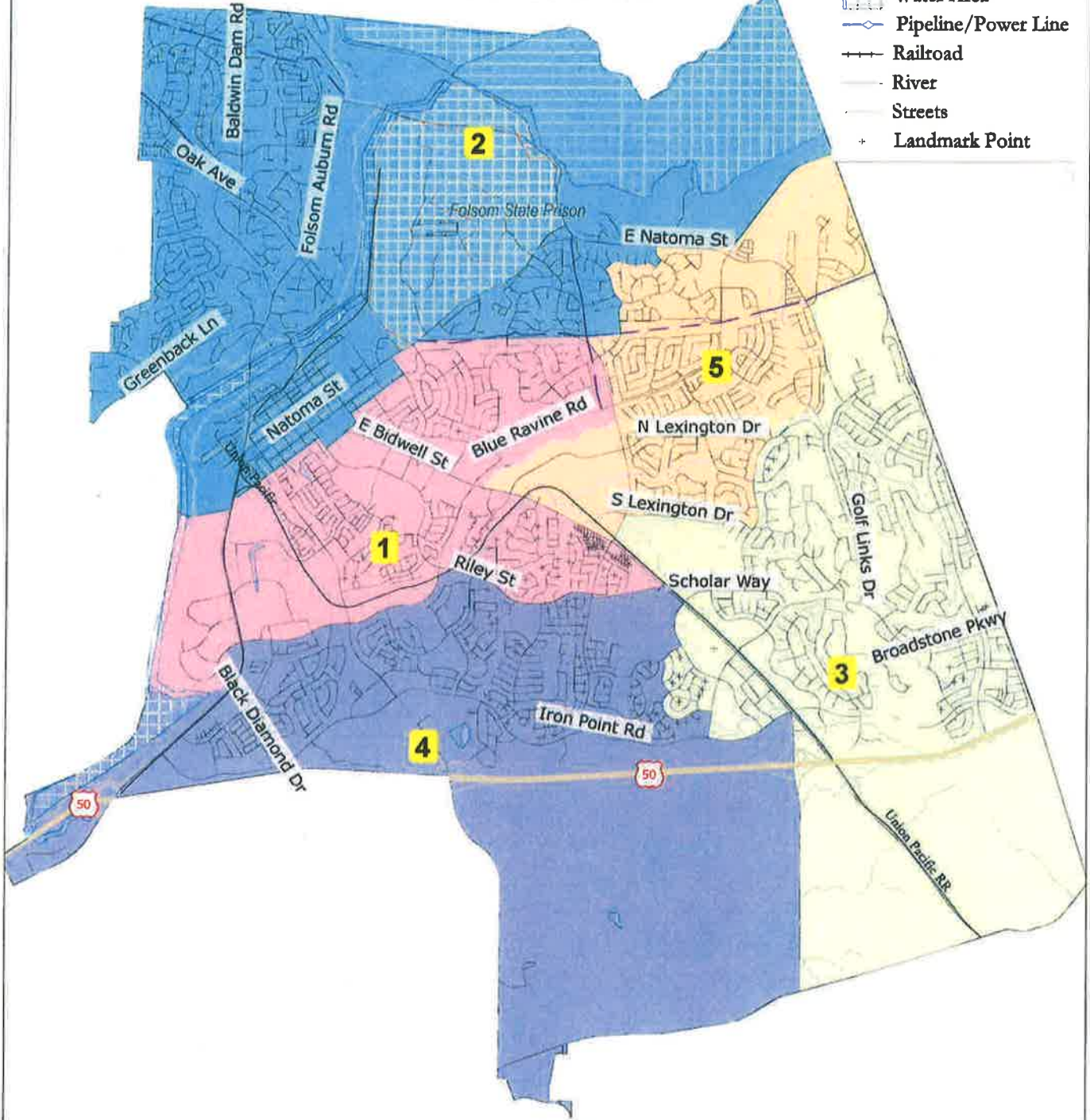
Steven Wang, City Attorney

# ATTACHMENT 1

# Folsom 2022 Districting

## NDC 201

- Map layers**
- NDC 201
  - Landmark Area
  - Water Area
  - Pipeline/Power Line
  - Railroad
  - River
  - Streets
  - Landmark Point



NDC 201							
District		1	2	3	4	5	Total
	Total Pop	14,866	15,033	14,636	16,352	15,131	75,039
	Deviation from Ideal	-122	25	-372	344	123	716
	% Deviation	-0.81%	0.17%	-2.48%	2.20%	0.82%	4.77%
Total Pop	% Hisp	14.3%	11%	9%	10%	12%	11%
	% NH White	58%	72%	50%	52%	60%	58%
	% NH Black	2%	2%	2%	2%	2%	2%
	% Asian-American	17%	8%	35%	32%	23%	23%
	Total	10,167	12,085	7,899	9,782	9,553	49,289
Citizen Voting Age Pop	% Hisp	8%	11%	9%	11%	8%	10%
	% NH White	76%	81%	67%	67%	73%	73%
	% NH Black	1%	1%	1%	2%	1%	1%
	% Asian/Pac.Isl.	12%	6%	22%	18%	16%	14%
	Total	9,134	10,997	9,342	9,159	9,657	48,289
Voter Registration (Nov 2020)	% Latino est.	8%	7%	8%	8%	7%	8%
	% Spanish-Surnamed	8%	7%	8%	8%	7%	8%
	% Asian-Surnamed	8%	3%	13%	10%	8%	8%
	% Filipino-Surnamed	1%	1%	2%	2%	1%	1%
	% NH White est.	83%	87%	72%	78%	82%	81%
	% NH Black	1%	1%	1%	2%	1%	1%
	Total	7,965	9,786	8,420	8,119	8,681	42,882
Voter Turnout (Nov 2020)	% Latino est.	9%	7%	8%	8%	7%	8%
	% Spanish-Surnamed	9%	7%	8%	8%	7%	8%
	% Asian-Surnamed	6%	3%	13%	9%	6%	8%
	% Filipino-Surnamed	1%	1%	2%	2%	1%	1%
	% NH White est.	83%	88%	73%	79%	83%	81%
	% NH Black	1%	1%	1%	2%	1%	1%
	Total	5,665	7,682	5,251	5,836	6,551	30,885
Voter Turnout (Nov 2018)	% Latino est.	8%	8%	8%	8%	7%	7%
	% Spanish-Surnamed	8%	6%	8%	7%	7%	7%
	% Asian-Surnamed	5%	2%	11%	8%	6%	6%
	% Filipino-Surnamed	1%	1%	2%	1%	1%	1%
	% NH White est.	85%	88%	78%	81%	84%	84%
	% NH Black est.	1%	1%	1%	2%	1%	1%
	Total	15,530	15,446	12,287	14,834	15,143	73,339
ACS Pop. Est.	Total	15,530	15,446	12,287	14,834	15,143	73,339
Age	age0-18	29%	20%	33%	29%	28%	28%
	age20-60	53%	49%	54%	57%	54%	53%
	age60plus	18%	31%	13%	15%	18%	19%
Immigration	immigrants	15%	11%	22%	18%	21%	17%
	naturalized	47%	64%	65%	53%	50%	55%
Language spoken at home	english	80%	88%	72%	74%	74%	77%
	spanish	8%	5%	3%	4%	3%	5%
	asian-lang	7%	3%	12%	11%	12%	9%
	other lang	5%	5%	14%	11%	11%	9%
Language Fluency	Speaks Eng. "Less than Very Well"	7%	3%	5%	6%	5%	5%
Education (among those age 25+)	hs-grad	39%	38%	21%	27%	27%	31%
	bachelor	28%	30%	38%	34%	37%	33%
	graduatedegree	16%	15%	29%	27%	28%	22%
Child in Household	child-under18	38%	25%	51%	41%	41%	38%
Pct of Pop. Age 18+	employed	65%	60%	70%	72%	68%	67%
Household Income	income 0-25k	13%	12%	4%	7%	7%	9%
	income 25-50k	16%	14%	8%	9%	9%	11%
	income 50-75k	13%	14%	8%	14%	10%	12%
	income 75-200k	44%	44%	48%	53%	53%	48%
	income 200k-plus	14%	16%	34%	17%	21%	19%
Housing Stats	single family	74%	82%	81%	79%	74%	79%
	multi-family	26%	18%	6%	21%	26%	21%
	rented	39%	28%	18%	32%	30%	30%
	owned	61%	71%	82%	68%	70%	70%

Total population data from the 2020 Decennial Census.

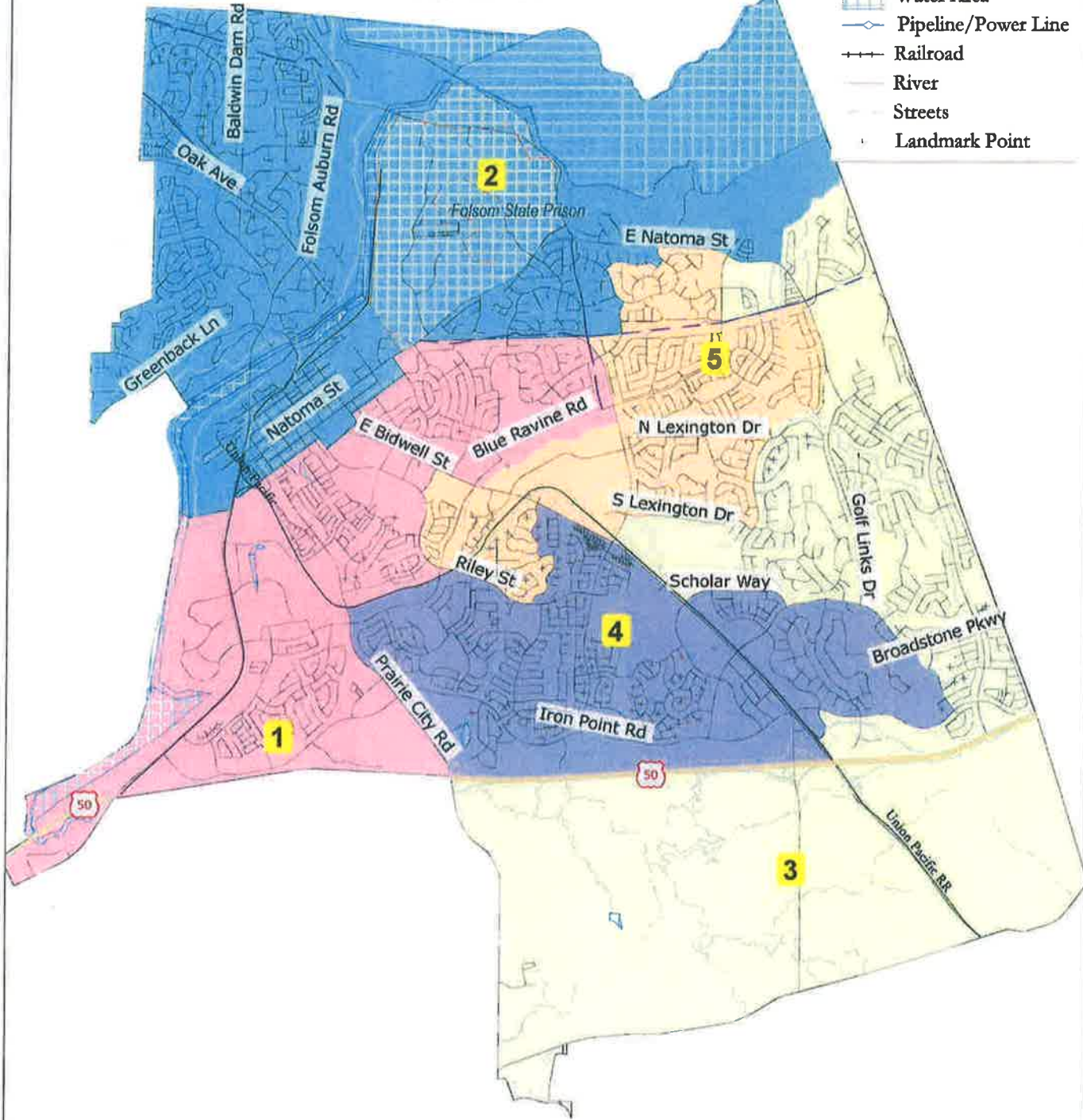
Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2018 American Community Survey and Special Tabulation 5-year data.

# Folsom 2022 Districting

## NDC 202

- Map layers
- NDC 202
  - Landmark Area
  - Water Area
  - Pipeline/Power Line
  - Railroad
  - River
  - Streets
  - Landmark Point



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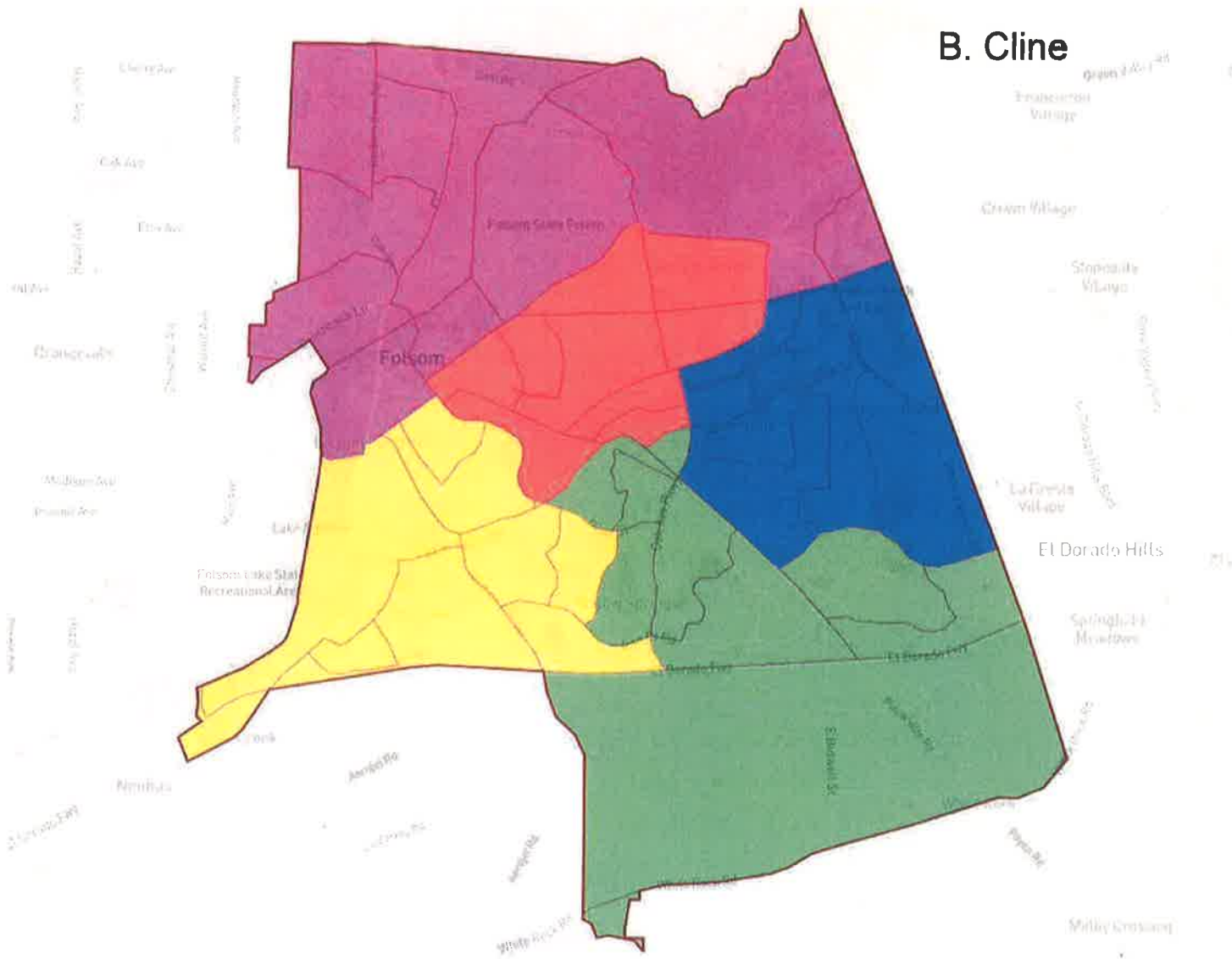
NDC 202							
District		1	2	3	4	5	Total
	Total Pop	15,121	15,343	14,015	15,259	15,300	75,038
	Deviation from ideal	113	335	-893	251	292	1,328
	% Deviation	0.75%	2.23%	-6.32%	1.67%	1.95%	8.85%
Total Pop	% Hisp	14.1%	12%	9%	10%	12%	11%
	% NH White	58%	72%	51%	50%	61%	59%
	% NH Black	3%	2%	2%	2%	2%	2%
	% Asian-American	18%	9%	35%	34%	20%	23%
	Total	10,512	12,247	7,011	9,715	8,900	48,285
Citizen Voting Age Pop	% Hisp	11%	11%	8%	9%	8%	10%
	% NH White	73%	81%	65%	67%	76%	73%
	% NH Black	2%	1%	1%	1%	1%	1%
	% Asian/Pac. Isl.	12%	6%	25%	20%	13%	14%
	Total	9,347	11,161	8,787	9,131	9,863	48,289
Voter Registration (Nov 2020)	% Latino est.	9%	7%	8%	9%	7%	8%
	% Spanish-Surnamed	9%	7%	7%	8%	7%	8%
	% Asian-Surnamed	6%	3%	13%	11%	8%	8%
	% Filipino-Surnamed	1%	1%	2%	2%	1%	1%
	% NH White est.	82%	87%	73%	77%	83%	81%
	% NH Black	2%	1%	1%	1%	1%	1%
	Total	8,116	9,827	7,963	8,122	8,854	42,982
Voter Turnout (Nov 2020)	% Latino est.	9%	7%	8%	9%	7%	8%
	% Spanish-Surnamed	9%	7%	8%	8%	7%	8%
	% Asian-Surnamed	5%	3%	12%	11%	8%	8%
	% Filipino-Surnamed	1%	1%	2%	2%	1%	1%
	% NH White est.	82%	88%	74%	78%	83%	81%
	% NH Black	2%	1%	1%	1%	1%	1%
	Total	5,862	7,771	4,957	5,888	6,707	30,985
Voter Turnout (Nov 2018)	% Latino est.	8%	6%	8%	8%	7%	7%
	% Spanish-Surnamed	8%	6%	8%	8%	7%	7%
	% Asian-Surnamed	5%	3%	10%	9%	8%	6%
	% Filipino-Surnamed	1%	1%	2%	1%	1%	1%
	% NH White est.	84%	89%	78%	80%	85%	84%
	% NH Black est.	2%	1%	1%	1%	1%	1%
	Total	15,775	15,727	11,701	14,711	15,425	73,339
ACS Pop. Est.	age0-19	29%	20%	34%	29%	28%	28%
	age20-60	54%	49%	53%	57%	53%	53%
	age60plus	18%	31%	13%	14%	19%	19%
	Total	15,775	15,727	11,701	14,711	15,425	73,339
Age	immigrants	14%	12%	22%	20%	21%	17%
	naturalized	40%	64%	64%	80%	50%	55%
Language spoken at home	english	82%	85%	68%	72%	76%	77%
	spanish	7%	5%	3%	3%	5%	5%
	asian-lang	6%	4%	16%	12%	9%	9%
	other lang	5%	5%	13%	12%	11%	9%
Language Fluency	Speaks Eng. "Less than Very Well"	5%	3%	5%	6%	8%	5%
Education (among those age 25+)	hs-grad	40%	39%	18%	25%	28%	31%
	bachelor	28%	30%	41%	34%	35%	33%
	graduatedegree	16%	16%	29%	27%	27%	22%
Child In Household	child-under18	38%	26%	54%	41%	38%	38%
Pct of Pop. Age 16+	employed	68%	60%	70%	70%	68%	67%
Household Income	income 0-25k	12%	12%	4%	8%	8%	9%
	income 25-50k	13%	14%	6%	7%	13%	11%
	income 50-75k	12%	14%	9%	14%	11%	12%
	income 75-200k	46%	44%	51%	51%	49%	49%
	income 200k-plus	16%	16%	31%	20%	19%	19%
Housing Stats	single family	81%	82%	93%	78%	66%	79%
	multi-family	19%	18%	7%	22%	34%	21%
	rented	34%	28%	14%	31%	40%	30%
	owned	66%	71%	88%	69%	60%	70%

Total population data from the 2020 Decennial Census  
 Surname-based Voter Registration and Turnout data from the California Statewide Database  
 Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.



## ATTACHMENT 2

### B. Cline



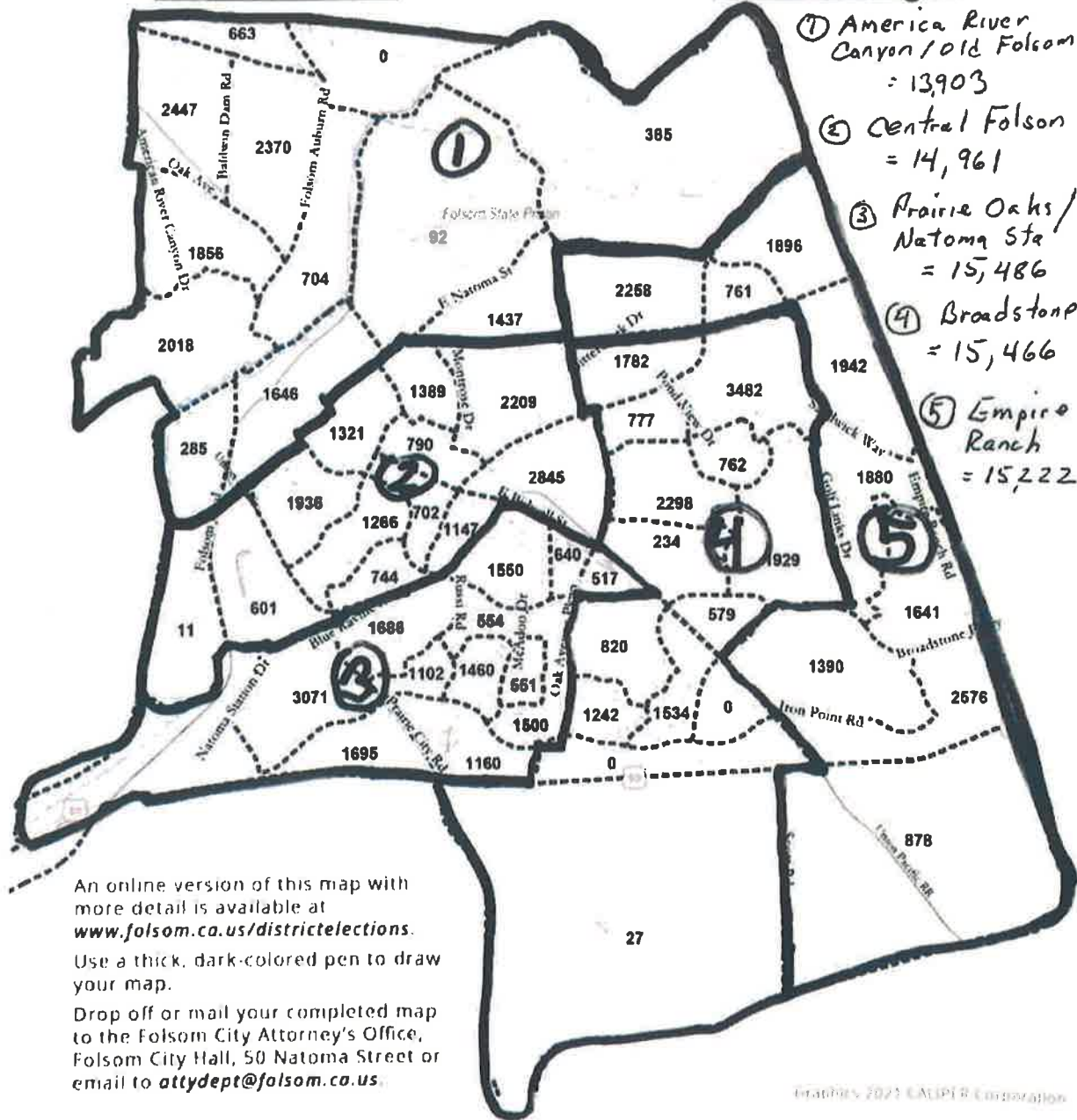


# By-District Elections Paper Map Drawing Kit

Population Based Census Areas

Use this map to outline the five districts you feel would best represent each area's population. The number in each outlined area indicates the total population of that "population unit." Each district must be as close as possible to the same population, with no more than a 1,500-person difference between the largest and smallest districts. If perfectly divided, each district in Folsom would have 15,008 people.

Your Name: Nick Ferrari Your Email and/or Phone Number: \_\_\_\_\_

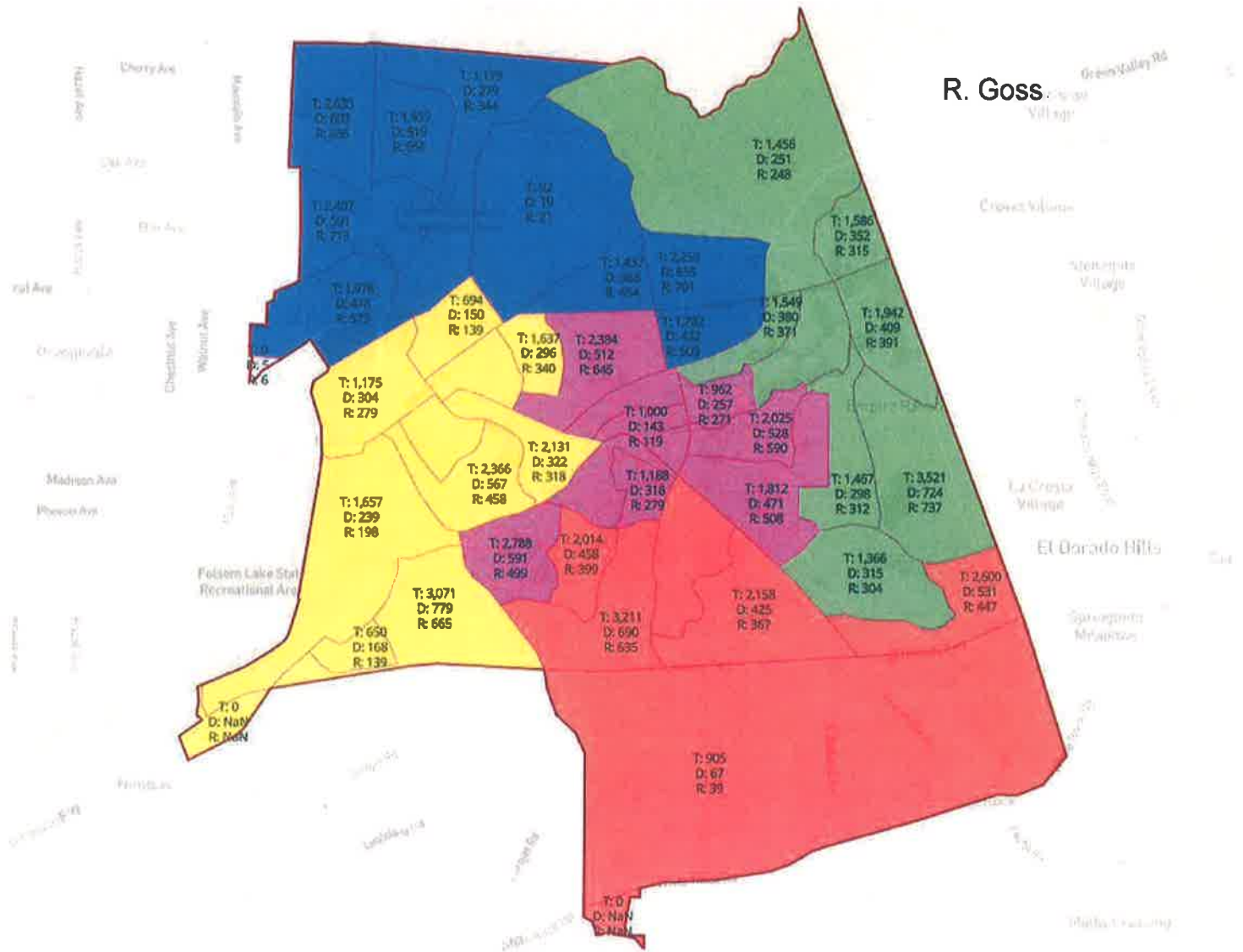


An online version of this map with more detail is available at [www.folsom.ca.us/districtelections](http://www.folsom.ca.us/districtelections).

Use a thick, dark-colored pen to draw your map.

Drop off or mail your completed map to the Folsom City Attorney's Office, Folsom City Hall, 50 Natoma Street or email to [attydept@folsom.ca.us](mailto:attydept@folsom.ca.us).

Graphics ©2021 CALPIR Corporation



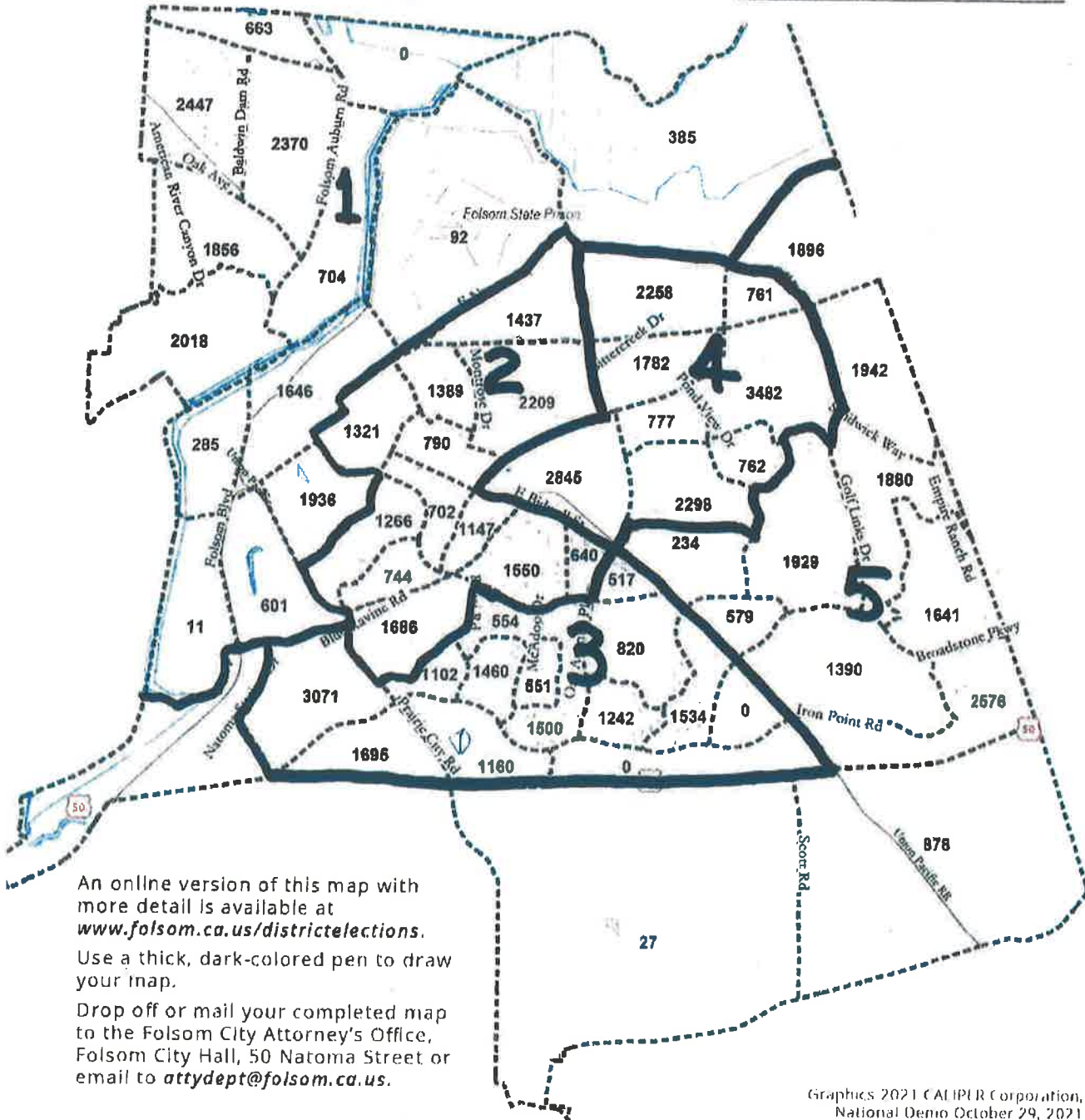


# By-District Elections Paper Map Drawing Kit

Population Based Census Areas

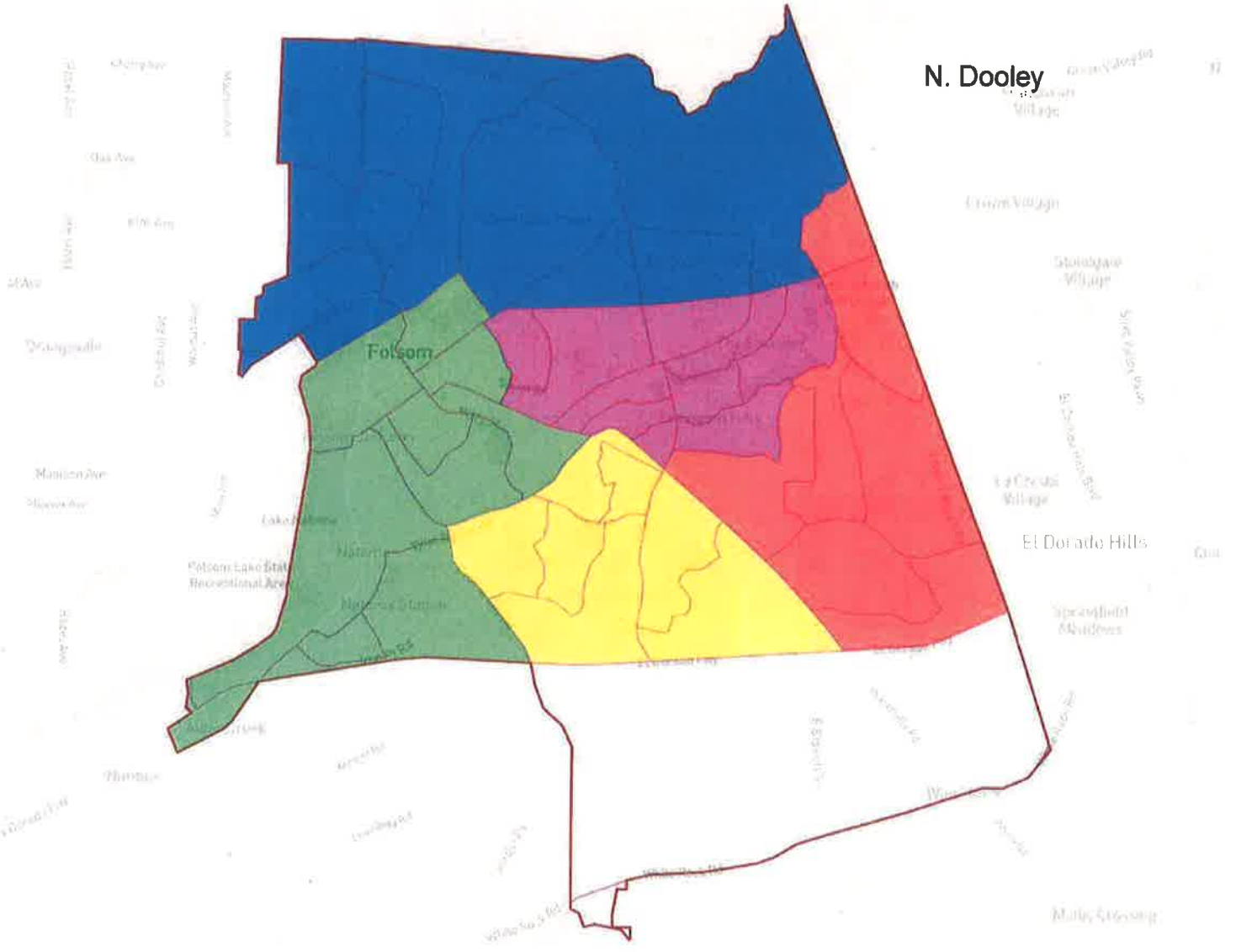
Use this map to outline the five districts you feel would best represent each area's population. The number in each outlined area indicates the total population of that "population unit." Each district must be as close as possible to the same population, with no more than a 1,500-person difference between the largest and smallest districts. If perfectly divided, each district in Folsom would have 15,008 people.

Your Name: R. Bulaga Your Email and/or Phone Number: \_\_\_\_\_



An online version of this map with more detail is available at [www.folsom.ca.us/districtelections](http://www.folsom.ca.us/districtelections). Use a thick, dark-colored pen to draw your map. Drop off or mail your completed map to the Folsom City Attorney's Office, Folsom City Hall, 50 Natoma Street or email to [attydept@folsom.ca.us](mailto:attydept@folsom.ca.us).









Graphics 2021 CALIPER Corporation, National Demo October 29, 2021

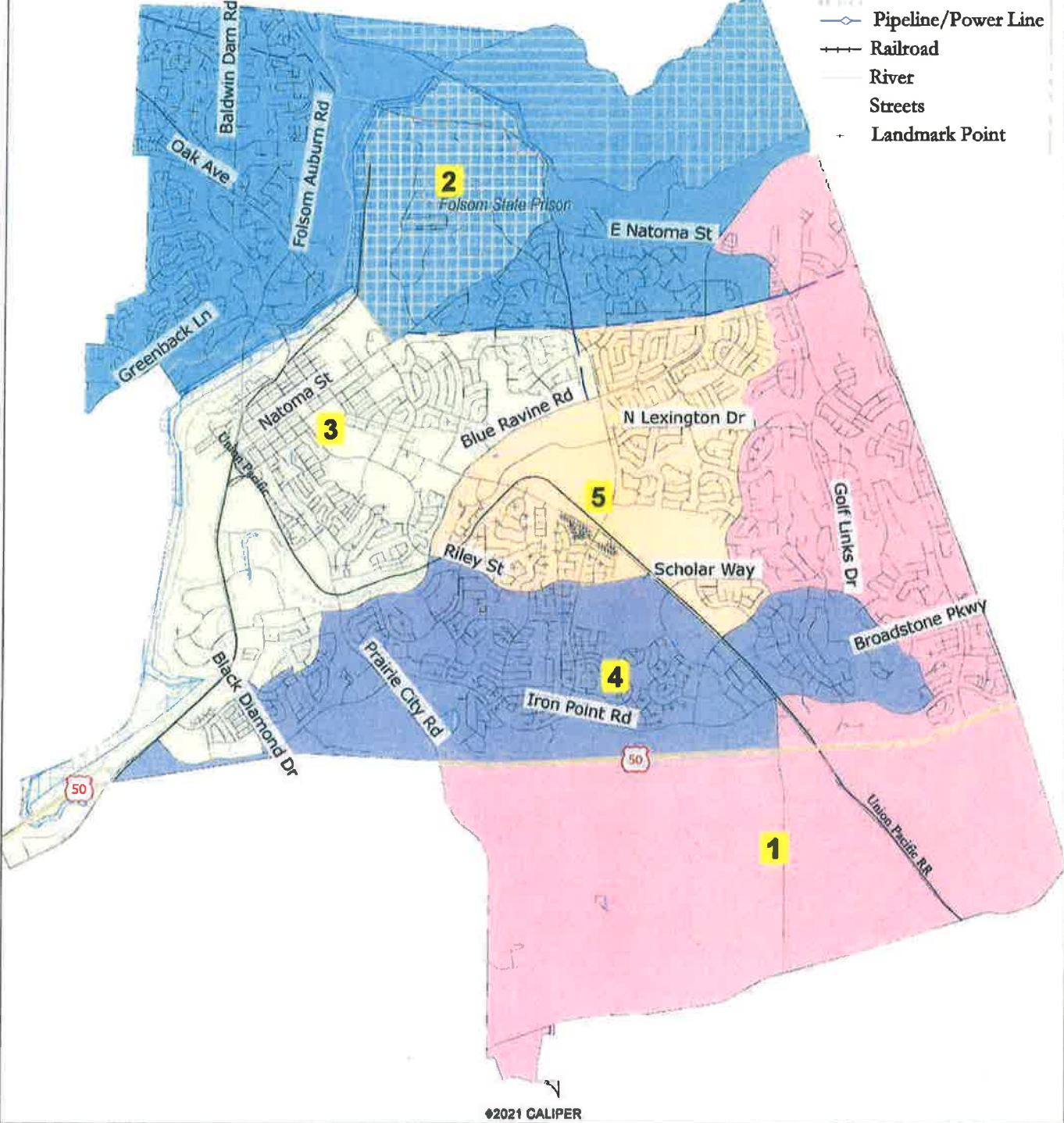


# Folsom 2022 Districting

## NDC 101

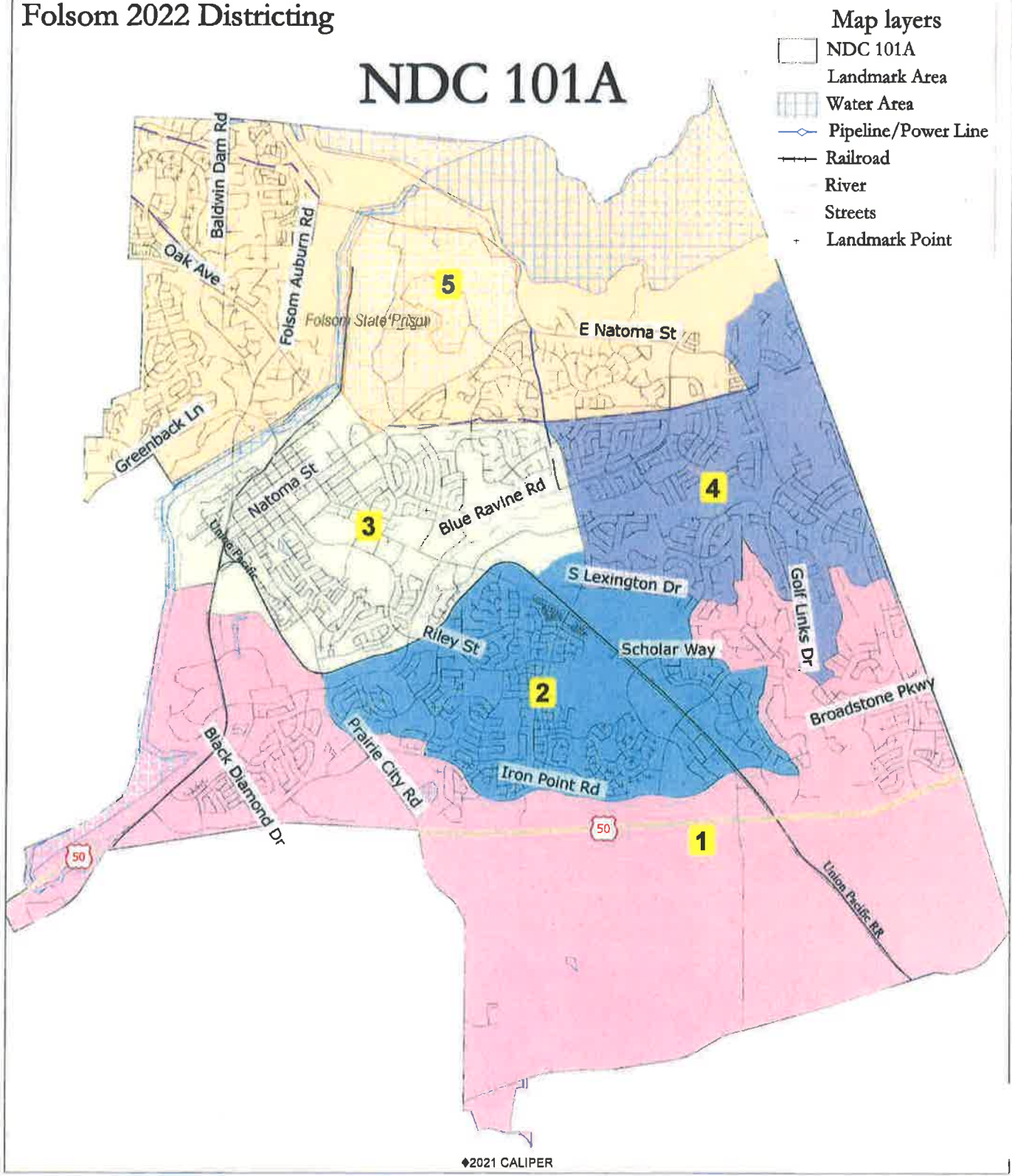
### Map layers

-  NDC 101
-  Landmark Area
-  Water Area
-  Pipeline/Power Line
-  Railroad
-  River
-  Streets
-  Landmark Point



# Folsom 2022 Districting

## NDC 101A

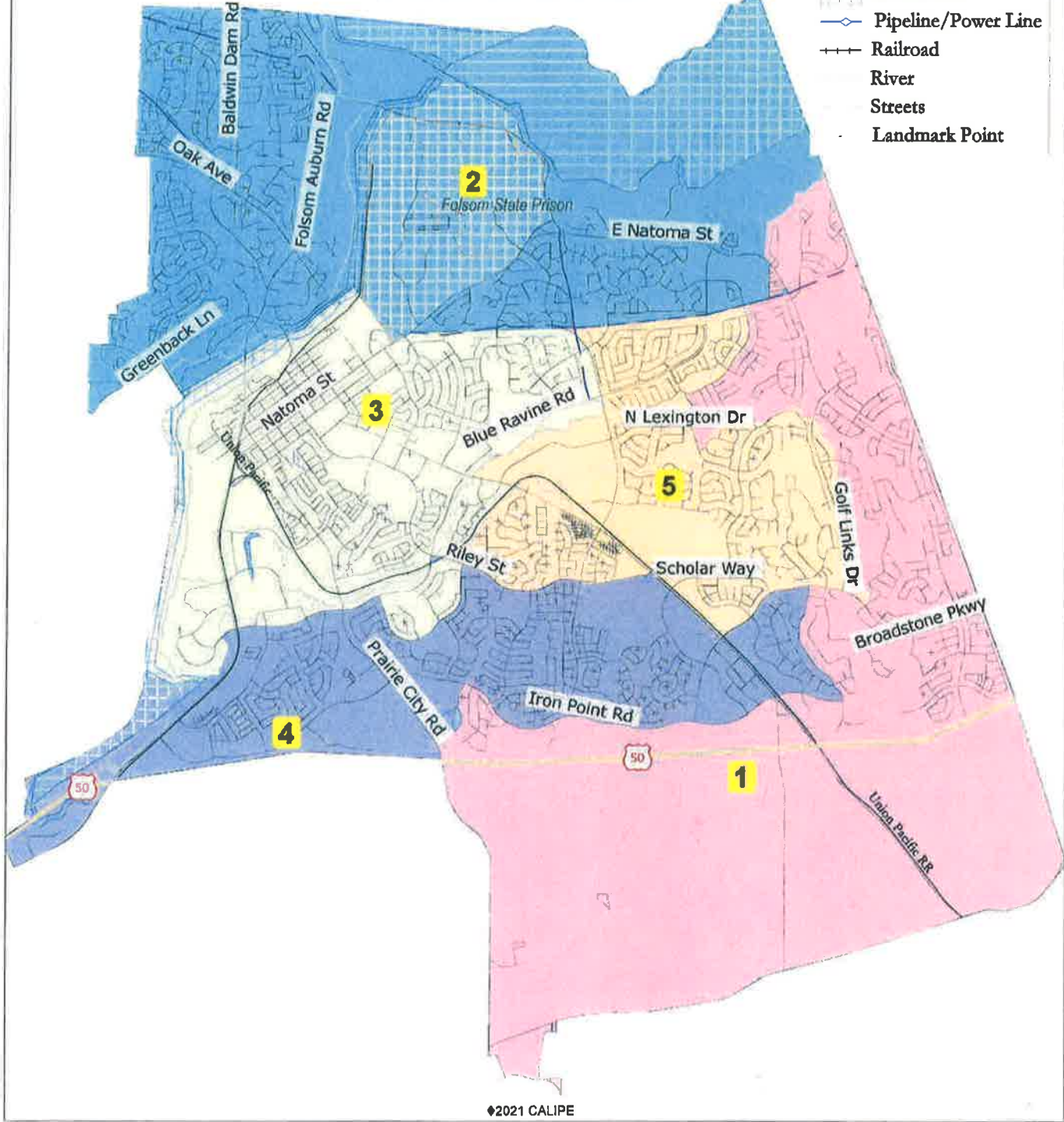




# Folsom 2022 Districting

## NDC 101B

- Map layers**
- NDC 101B
  - ▨ Landmark Area
  - ▨ Water Area
  - Pipeline/Power Line
  - +— Railroad
  - River
  - Streets
  - Landmark Point



## ATTACHMENT 3

# Sequencing Scenarios

**1**

	<b>Incumbent Resides in District electing in 2022</b>	<b>Incumbent Resides in District electing in 2024</b>
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**Term ends in 2022**

Runs for election in district at end of current term

Leaves office at end of current term in 2022. Can run (but not as incumbent) when district is up for election in 2024.

**Option 1:** Leaves office at end of current term in 2024. Can run (but not as incumbent) when district is up for election again in 2026.

**Term ends in 2024**

**Option 2:** In 2022, runs for by-district seat. If elected, is sworn into by-district 4-year term, creating a vacancy for remaining two years of at-large term, which is filled by appointment or special election.

Runs for election in district at end of current term

## ATTACHMENT 4

Lynn Gonzales

**From:** Cheryl Davis <cheryldavis844@gmail.com>  
**Sent:** Monday, January 31, 2022 5:50 PM  
**To:** Rosario Rodriguez; Sarah Aquino; YK Chalamcherla; mkizlowski@folsom.ca.us; AttorneyCityWebsiteMail; kerri@atlanticcorrosionengineers.com  
**Cc:** Robert Dresser  
**Subject:** PUBLIC COMMENT ON REVIEW OF 8 DISTRICT MAPS  
**Attachments:** District Election Petition supporters.jpg

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mayor Howell, Members of the City Council and City Attorney Wang,

We appreciate the opportunity to review the eight selected draft district maps.

And we were pleased that Mayor Howell proposed including the Dooley map in the final review. This map is the work product of a group of Folsom residents from five different neighborhoods across the city. We are two of those residents. Our group held four Zoom get-togethers between Thanksgiving and New Year's to draft a submission.

We believe the Dooley map differs from the other submissions in several important respects. Our group varied population only to the extent justified by the exclusive factors set forth in the statute. We did not seek to advantage any political party. We did not split communities of interest for any reason other than equalizing current population, maintaining contiguity, or respecting the integrity of a more compelling community of interest. Therefore, we did not consider where current council members reside.

The move to neighborhood elections has broad support from residents of every political affiliation from every corner of the city. Districting cannot become a partisan exercise. We took exception to a comment by former city attorney Bruce Cline at the January 11 public hearing, dismissing this map as the creation of "Dooley and her little Democratic club." We do not know the position of local Republican clubs but are aware that the Folsom Area Democratic Club circulated a petition last year at farmers' markets. We have attached a map of the registration addresses of those who signed, showing how broad the support is. The petition did feature a big blue donkey, which makes it even more remarkable that more than 40% of the signatories were NOT Democrats. The Dooley map is not a partisan map because the law does not allow drawing a map to favor a political party.

After the close of the recent public hearing, Councilmembers shared their thoughts about features of a district map they found important. Our group then met twice after the January 11 public hearing to review the eight final draft maps using Councilmember comments as a guide. Below is a review of the Dooley map in relation to the comments Councilmembers made:

District 1: The Dooley map does keep neighborhoods north of the river in one district. To provide enough population, we include adjacent neighborhoods in the north extending through Briggs Ranch.

District 2: The Dooley map does keep Historic Folsom in a separate district which includes surrounding older neighborhoods down through Natoma Station. The original town and neighborhoods of Folsom have unique concerns such as through traffic, parking, older infrastructure.

District 3: The Dooley map keeps The Parkway and Lexington Hills together as one district.

District 4: The Dooley map groups Prairie Oaks, Willow Springs, Broadstone to East Bidwell plus the new South of 50 neighborhoods

District 5: The Dooley map does keep Empire Ranch intact.

With appropriate revisions to address your approach to South of 50, the Dooley map meets the Council's desired features and does the best job of respecting neighborhoods and communities of interest, consistent with other legal criteria.

Finally, we are concerned that all three consultant maps are designed to retain each current councilmember in separate districts because this appears to be at the expense of FAIR MAPS Act criteria. All three maps split neighborhoods such as Empire Ranch, Prairie Oaks and Broadstone. Two do not create a district in which Asian-American voters, who are a protected class, will have strong influence. An area's relationship to an incumbent does not define a community of interest, so dividing neighborhoods or crossing major roads to separate incumbents is not appropriate. The purposes of the CVRA require that the high-Asian district chooses its councilmember in the same year as the presidential election, when Asian turnout has historically been higher.

We look forward to the public hearing on February 8.

Thank you,

Cheryl Davis  
 Hildebrand Circle  
 Folsom

Robert Dresser  
 Sprig Circle  
 Folsom

